

## **COURSE INFORMATION**

**Course Name: Aida E. Diaz**

**Course ID/Section: SPN 1120-Elementary Spanish I**

**Term/Year: Fall 2021**

**Modality: Online**

**Credit Hours: 4**

## **INSTRUCTOR CONTACT INFORMATION**

**Instructor: Aida E. Diaz**

**Email: [adiaz@valenciacollege.edu](mailto:adiaz@valenciacollege.edu)**

**Phone: 407.582.1258**

**Office Location: Building 4-220/West Campus (I will not be on campus this semester)**

**Zoom Office Hours: Tuesday - Thursday: 12:00pm - 2:00pm**

**Virtual Office Hours: Monday - Thursday: 9:00pm - 10:00pm  
Friday: 9:00am - 10:00am**

## **COURSE DESCRIPTION**

### **Catalog Description:**

SPN 1120: For students without two years of recent high school Spanish completed within the last three years or department approval. Our objective is for students to achieve a basic level of proficiency in the target language (in writing, speaking, reading, and listening) as well as some awareness of the Hispanic culture which will allow students to continue to the next level. This class is not open to native speakers. A minimum grade of "C" is required to satisfy the General Education Foreign Language proficiency requirement. **4 credits**

**Prerequisites: None**

## **COURSE OUTCOMES**

At the end of SPN 1120 you will be able to:

- Introduce and describe self and others,

- Ask and answer questions,
- Express likes and dislikes,
- Describe the physical environment and your daily routine,
- Express near future events
- Show a mature attitude towards cultural differences and,
- Incorporate imperatives.

## **TEXTBOOK & REQUIRED MATERIALS**

- Portales 1st edition. Introductory Spanish By José Blanco
- Must have Supersite Plus Access Code
- Headset w/ Microphone with Noise cancelling - required
- **Webcam required**

## **COMPUTER/EQUIPMENT REQUIREMENTS**

- Headset w/ Microphone with Noise cancelling - required
- Webcam required

## **TECHNOLOGY ACCESS/SKILLS**

## **COURSE COMPETENCIES**

The course seeks to strengthen students' skills applicable to Valencia's Student Core Competencies: **Think, Value, Communicate, and Act.**

- Think clearly, critically and creatively by analyzing, synthesizing, integrating and evaluating symbolic works and truth claims.
- Reflect on your own and others' Values from individual, cultural and global perspectives.
- Communicate by reading, listening, writing, and speaking effectively.
- Act purposefully, reflectively and responsibly by implementing effective problem solving and decision making strategies.

## **IMPORTANT DATES**

**Start Date: August 23, 2021**

**End Date: December 3, 2021**

**Withdrawal Deadline: November 3, 2021**

**Graduation Application Deadline: September 10, 2021**

**College Closed: Labor Day - September 6, 2021**

**Veteran's Day - November 11, 2021**

**Thanksgiving Break - November 24 - 28, 2021**

**[College Calendar](#)**

## **COLLEGE POLICIES**

### **No Show Policy**

This is an online class. In order to provide a record of attendance there are two activities you need to complete the first week of class.

Activity 1: You need to submit the presentation about "Getting to Know You" using power point and [Screencastify](#).

Activity 2: Complete the Orientation Quiz.

You are expected to log in at least three times a week in order to complete all of your assignments. In order to truly learn and appreciate a modern language, you need to be online to practice listening, writing, reading, and speaking skills. When you are not online, you miss the opportunity to practice the language. If a situation arises where you are not able to participate, it is your responsibility to contact me as soon as possible.

### **COVID Guidelines**

Throughout the COVID pandemic, Valencia College has been primarily focused on the health and well-being of its students and faculty and staff. This continues to be our priority as we return to more face-to-face classes, and college policy continues to be guided by science and the guidelines issued by the CDC and our partners at Orlando Health. I urge all students who are able to do so to get vaccinated and encourage friends and family to do so as well.

Should you become ill with COVID, please inform me and your professors and coworkers both for your safety, and the safety of our Valencia community. I will do what I can to assist you in completing successfully our coursework.

Please inform our COVID liaison Tanya Mahan ([COVIDillness@valenciacollege.edu](mailto:COVIDillness@valenciacollege.edu)) as well, so she can support you in this process. We are in this together! For more information, please consult:

<https://valenciacollege.edu/about/coronavirus/>.

## **HB 233**

As your professor, I'm committed to giving you as many opportunities and resources to support your learning as possible. Therefore, you may find it beneficial to record class lectures to review later. Please keep in mind that you do not have your peers' permission to record them, and they have a right to privacy; your peers should not be in your recordings. You may not record class discussions, student presentations, labs, group work, and private conversations. These recordings are permitted for your own personal use; you should contact me to discuss sharing options. Note that while these recordings are useful for review, we want you to attend class for your insights and questions; these recordings are not substitutes for class participation and attendance. Should you have any concerns or questions, please feel free to contact me through Atlas email or Canvas message.

## **Withdrawal Policy**

Per [Valencia policy](#) a student who withdraws from class before the established deadline for a particular term will receive a grade of "W". A student is not permitted to withdraw after the withdrawal deadline.

A faculty member **will** withdraw a student up to the withdrawal deadline for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of "W". After the withdrawal deadline, faculty will not withdraw a student and the student will receive the grade earned at the end of the course. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F." If you do not intend to complete the course, you must withdraw yourself prior to the withdrawal date.

## **Professor Diaz's Policy:**

It is your responsibility to withdraw yourself. I will not withdraw you. You will receive the grade that has been earned at the end of the term. Please remember "W"'s received from Valencia will impact your status when you transfer to a four year institution.

## **College Student Conduct Policy**

Valencia is dedicated not only to the advancement of knowledge and learning but also to the development of responsible personal and social conduct. As a registered student, you assume the

responsibility for conducting yourself in a manner that contributes positively to Valencia's learning community and that does not impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college as described in the [Student Code of Conduct](#).

### **Academic Honesty**

All forms of academic dishonesty are prohibited at Valencia College. [Academic dishonesty](#) includes, but is not limited to, acts or attempted acts of plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.

All work submitted by students is expected to be the result of the students' individual thoughts, research, and self-expression. Whenever a student uses ideas, wording, or organization from another source, the source shall be appropriately acknowledged. If a student is caught submitting plagiarized work a first offense will result in a zero score on the assignment, a second offense will result a class grade of F.

### **Students with Disabilities**

Valencia is committed to ensuring that all of its programs and services are accessible to students with disabilities. [The Office for Students with Disabilities \(OSD\)](#) determines reasonable and appropriate accommodations for qualified students with documented disabilities based upon the need and impact of the specific disability.

Any student requiring course accommodations due to physical, emotional or learning disability must contact the instructor and provide a *Notification to Instructor* form by the end of the second week of class. To obtain a letter of accommodation, contact OSD at 407-582-2229.

### **Baycare Student Assistance Services**

Valencia College strives to ensure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. [BayCare Behavioral Health Student Assistance Program \(SAP\)](#) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. If needed, the counselor may refer the student to appropriate resources or to speak face-to-face with a licensed counselor.

## **COLLEGE LINKS**

[College Catalog](#)

[Valencia Policy Manual](#)

## [Student Handbook](#)

## [Microsoft Office Instructions for free software](#)

[Course Support](#): onsite, online tutoring, writing help, etc.

### **REQUIRED ASSIGNMENTS:**

#### **TWO PLACES WITH ASSIGNMENTS:**

There are assignments posted in the **Modules in Canvas** and on the **Portales Supersite**. You are expected to complete all assignments for a passing grade.

#### **RECORDINGS:**

You will have specific activities that will require you to respond to questions with a "virtual partner" on the Portales Supersite. These recordings cover pronunciation, practice of the language, and possible presentations.

These recordings are scheduled on the Portales Supersite and will count as a test grade. These activities are also posted on the Portales Supersite and on the "Course Schedule". Please look at the "Course Schedule" to follow along in your book. The due dates are posted in the "Course Schedule". If you have any questions, please email me.

#### **PORTALES SUPERSITE ACTIVITIES:**

Please refer to the Portales Supersite. The Supersite Plus is the learning management system you will use this semester to complete the activities in this course. These activities are in addition to the presentations. All of your activities are on the Portales Supersite and due on specific dates. If you should have any questions, please don't hesitate to email me. Activities will be your participation grade and are 40% of your grade.

The activities on the Portales Supersite will have a late penalty if not completed on the due date. The activities represent extensive grammar-driven practice that will assist you in internalizing the concepts of learning a new language. I strongly encourage you to stay on track with the assignments.

#### **TESTS/PRESENTACIONES:**

**All tests will be posted and taken on Canvas.** The tests are due on specific dates and times. All presentations will be submitted through Canvas using Screencastify. You will see the due dates on the Course Schedule. I recommend that you print the Course Schedule for reference. Tests and Presentations are 45% of your grade. **NO MAKE UP TESTS UNLESS UNDER EXTREME CIRCUMSTANCES.** Please be sure to check on dates and times for the tests.

## **One on One with Professor Diaz:**

For the One on One interviews, you will schedule an appointment using Canvas. You will also receive a Zoom link so we can connect. You will need a WebCam for this interview. The session will cover vocabulary and grammar structure from the lesson. You will be asked questions and provide information using the vocabulary and grammar from the lesson. There will be at least three of these sessions. These sessions will also serve as a review for the unit test and will count as a test grade.

### **ORAL INTERVIEWS:**

We will have two interviews this semester. You will need a WebCam for both. You will receive an email the week before to select a time and day for the interview which will take place on Zoom. I will send you a Zoom link prior to the interview session. This link will be sent to you through Canvas email. More information will be forthcoming.

### **Midterm Interview**

For this assessment, you will sign up to have a short conversation using Zoom. I will send you the information. You will need a webcam for the interview. This assessment consists of a short conversation and a short interview using the vocabulary and grammar you have learned so far in the course.

You will introduce yourself in Spanish and then you will answer some questions. In your introduction you are expected to include but not limited to the following information: name, origin, age, occupation, work, school, school schedule - anything covered in the first three chapters of this course. You are expected to speak at least one to two minutes. You will answer some question which you have practiced in the activities.

Here are some examples of possible questions: ¿Cómo estás?, ¿De dónde eres?, ¿Qué estudias? Activities on the Supersite will help you get ready for this assessment. You can also use VHL chat or Zoom to practice with peers. These are similar questions you will be practicing on the Supersite.

### **Final Oral Interview:**

For this assessment you will sign up to meet with me and have a short conversation using Zoom. Again, you will need reliable Internet connection and a working web cam. This assessment consists of a conversation and interview using the vocabulary and grammar you have learned in the course. For this interview you will select one out of three topics for your conversation. Possible topics are: las clases, la familia, la universidad, los pasatiempos, los amigos, las vacaciones, or other topics in the chapters. You are expected to speak at least two minutes. You will then answer other questions based on the vocabulary from your book. This part is similar to the midterm assessment. Questions will be based on material learned in course. You can check the questions in the eCompanion per chapter.

### **Interrupted exams and quizzes**

Occasionally it may happen that your server, computer, or Canvas has an error while you are taking a quiz or an exam. If that should happen, please contact me right away. I will respond within 24 hours. I will determine the issue. Plan accordingly by reviewing the course schedule for due dates.

### **Late Work/Makeup Policy**

Late work will **not be** accepted on Canvas assignments unless there are extenuating circumstances that can be proven by appropriate documentation. **Portales Supersite** has daily penalties on late submissions. Plan accordingly by reviewing the course schedule for due dates.

### **Third Party Software & FERPA Policy**

Valencia College has a firm commitment to protecting the privacy rights of its students.

### **Grading Scale**

90% -100% A

89.9%-80% B

79.9%-70% C

69.9%- 60% D

59.9%- 50%

and lower F

### **Grading Breakdown**

- PORTALES SUPERSITE ACTIVITIES/Attendance: 40%
- Portales Supersite activities are your classroom attendance grade and are important in order for you to be successful in the class. I encourage you to complete on the due dates to avoid late penalty.
- RECORDINGS/TESTS/PRESENTATIONS: 45%
- FINAL EXAM: 15%

### **DISCLAIMER STATEMENT**

Changes to the course calendar may be made at the discretion of the professor, and students will be notified of any changes in class and/or via the Canvas Inbox conversations tool.