

# **EAP 1640C Syllabus – Fall 2023 \* \* \***

(CRN 11503)

## **ADVANCED COMPOSITION FOR ENGLISH LANGUAGE LEARNERS**

Online: [Canvas](#)

**Professor:** Mr. Aaron Powell

**Office:** 5-257 (Mailbox: 5-231)

**Telephone:** 407/582-1356 (Communications: 407/582-1313)

**E-mail address:** apowell14@valenciacollege.edu

**Office hours:** TBA

### **Required Materials:**

1. [Final Draft 4 with Writing Skills Interactive](#), Cambridge (ISBN 978-1-107-49558-6)

2. [Microsoft Word](#)

**Catalog Description:** Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences, paragraphs, and essays at the advanced level. Required lab work is a component of this course. A departmental final exam is required. Minimum grade of “C” is required for successful completion. College credit may apply.

**Prerequisites:** Demonstration of required level of English proficiency or minimum grades of “C” in EAP 1540C and EAP 1560C or EAP 1585C

**Corequisites:** EAP 1560C

### **Major Topics / Concepts / Skills/ Issues:**

- 1) Writing based on reading
- 2) Writing based on prompts
- 3) Writing-related grammar and mechanics
- 4) Writing-related technology

## Classroom Policies

**Late/Makeup Work:** No late work will be accepted unless extraordinary circumstances are involved. These circumstances will be determined on a case-to-case basis and ultimately decided by the instructor. There is no “make-up” or “extra credit” work for individual students.

**Academic Honesty:** Plagiarism and other forms of cheating will NOT be tolerated. If your name is on an assignment, it must be your original work. If you do not know if something is permitted, ask the instructor. Academic dishonesty can result in a “0” assignment grade, “F” in the class, and/or expulsion from the college. \* See “EAP West Academic Dishonesty Levels 5-6.pdf” under our [Valencia Student Resources](#) Canvas [Module](#) for more detailed information.

**Withdrawal:** The withdrawal deadline is **October 27**. Students withdrawing before that date will receive a “W”. After that date, students may no longer withdraw themselves.

**Required Lab:** Lab is required in all EAP courses. For this course, we will use [Writing Skills Interactive](#) (**Class Code** ohWb-YYpo). You can find your personal **Access Code** in your [Final Draft 4 textbook](#). You can find more details in our [Canvas](#) course and first [Announcement](#).

**Students with Special Needs:** Any student with special needs that may affect his/her progress in this course should notify the instructor as early in the semester as possible.

**Email:** Please see the “How to Email a Professor.doc” under our “Writing Resources” [Module](#).

**Evaluation and Grading Scale:** EAP courses use a ten-point scale, with “C” as the minimum passing and advancement grade for each course.

### **Grades that satisfy the EAP course requirement:**

A	90-100%
B	80-89%
C	70-79%

### **Grades that do NOT satisfy the EAP course requirement:**

D	60-69%
F	0-59%

### **Approximate determination of final course grade:**

Essays	<b>30%</b>
Final Draft / Writing Skills Interactive / Other	<b>20%</b>
Canvas Quizzes	<b>15%</b>
Editing Final (Multiple-Choice)	<b>10%</b>
Final Essay	<b><u>25%</u></b>
	<b>100%</b>

**College-wide Final Examinations:** The “EAP 1640C Final Exam” (**Essay**) is a college-wide departmental exam scheduled for **Final Exam** week (**December 4 – December 7**).

### IMPORTANT ASSIGNMENT DATES

“Diagnostic Essay (Rough Draft)”	August 21 – August 28
"Diagnostic Essay (Final Draft)"	September 4 - September 11
"Academic Essay (Rough Draft)"	September 18 – September 25
"Academic Essay (Final Draft)"	October 2 – October 9
"Comparison & Contrast (Rough Draft)"	October 16 – October 23
"Comparison & Contrast (Final Draft)"	October 30 – November 6
"Editing Final (Multiple Choice)"	November 27 – December 4
"EAP 1640C Final Exam (Essay)"	December 4 (12:00am) – December 7 (11:59pm)

### IMPORTANT COLLEGE DATES

EVENT	DATE
Labor Day (College Closed)	Monday, September 4
Drop/Refund Deadline	Monday, August 28, at 11:59pm
Withdrawal Deadline for “W” grade	Friday, October 27, at 11:59pm
Thanksgiving Break (College Closed)	Wednesday, November 22 – Sunday, November 26
EAP 1640C Final Exam	Monday, December 4 (12:00am) – Thursday, December 7 (11:59pm)

\* The [Communications Center](#) is ready to assist you with any technical and/or writing needs this semester. Do not hesitate to email lab supervisor **Ms. Amy Downs** ([adowns@valenciacollege.edu](mailto:adowns@valenciacollege.edu)) with any **lab** and **technical questions** you may have.

\* \* Students are encouraged to take advantage of [Writing Assistance](#) and [Distance Tutoring](#) provided by Valencia College. Follow the link below, and click the “Writing, Reading & Speech” or “EAP” tab: <https://libguides.valenciacollege.edu/distancetutoring>

\* \* \* **Disclaimer:** More detailed course information can be found on the EAP 1640C [Canvas](#) course. Changes in the syllabus and other class information may be made by the instructor at any time during the term by **Announcement**. It is the students’ responsibility to visit our [Canvas class](#) and [Inbox](#) DAILY for important class information and possible changes to the course and syllabus.