# Valencia College

**East Campus**

# Course Syllabus

## ENC 1102 – Freshman Composition II (3 credits full term)

## Spring 2015

### Instructor Information

Instructor: Crystal Smith, M.A.

Office Phone: 407-582-2072

E-mail: **Atlas email only**.

CRN: 24111

Class Session: Mondays and Wednesdays 10:00 a.m.-11:15 a.m. Classroom: 4-204

Office: 3-120

My Atlas email is csmith134@valenciacollege.edu

My other email (**ONLY** if Atlas is down is located under “Messages” in Blackboard or use the “Ask My Professor” and “Ask My Classmates” Discussion Boards in Blackboard)

Office Hours: Mondays and Wednesdays: 8:00-9:15 a.m. (office) and 5:30-6:30 p.m. (virtual/online)

Tuesdays 3:00-5:00 p.m. (office) and Thursdays 3:30-4:30 p.m. (virtual/online)

Fridays: 9:00 -11: 30 a.m. (virtual/online)

Virtual/Online Hours mean I am reachable at csmith134@valenciacollege.edu

I am also available by appointment.

### Course Identification

**FRESHMAN COMPOSITION II**

Prerequisite: ENC1101 or 1101H with minimum grade of C. Application of skills learned in ENC 1101. Emphasis on style; use of library; reading and evaluating available sources; planning, writing, and documenting short research paper. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C required if ENC 1102 is used to satisfy Gordon Rule and general education requirements.

**Course Outcomes:**

1. **Students will compose essays, including a formal research paper (first course outcome).**
2. **Students will use conventions of standard American English (second course outcome).**
3. **Students will demonstrate competence in research and documentation (third course outcome).**
4. **Students will demonstrate competence in critical reading skills (final course outcome).**

**Course Description/Overview**

In order to succeed in this class, students must complete all assigned readings, reading response assignments, and quizzes. The following is a summary of assignments:

* Three formal essays and a completed poetry project.
* Weekly written assignments and in-class work.
* Pop quizzes

**REQUIREMENTS:**

* All papers are due online via Blackboard to the appropriate “Assignment” link for grading, and will be checked via SafeAssign for academic honesty.
* Come to writing workshops with drafts, ready to write, and with questions about the assignment or writing process.
* ALL research must be obtained through the library (digital or print). How to use the library will be taught and reviewed.
* ALL ESSAYS must be in MLA format, including the Works Cited page.

**A Note on MLA format:**

All Papers must be typed upon submission. Papers must be double-spaced, in 12-point font, Times New Roman. Allow for one-inch margins, number each page in the upper right hand corner, include your last name (Smith 1), and number your Works Cited page, when applicable. In the upper left hand corner of your papers, please put the following information in the following order: your name, Prof C. Smith, English 1102, your section time, and the date (31 March 2014). Always title your assignments and center this title. More information on MLA format can be found in “The Study Nook” in Blackboard and *Norton* 1845 onward. **If you do not do apply this header after the first assignment, I will deduct five points for an incorrect header. I will deduct an additional five points for not stapling your in-class work.**

### Course Learning Objectives: Valencia’s Core Competencies:

***Think, Communicate, Value, and Act*** are Valencia’s core competencies. ***Think, Communicate, Value, and Act*** are four interrelated competencies—defined by Valencia faculty—that prepare students to succeed in the world community. These competencies are outlined in the Course Catalog (see pages 13-14).

My expectations of you are modeled around The Core Competencies of ***Think, Value, Communicate, and Act*.** The very nature of being a student means you must *think* or question. Beyond the basics, however, I expect you to come to every class ready to learn, by being an engaged, motivated individual. As a student in this course, you are expected to *communicate* on a daily basis during all class activities. Remember, in order to *communicate*, you must be present in class. Also, you’re expected to *communicate* with me. If you’re confused or need assistance, I’m here to help. However, I can only help you if you ask! Asking for help brings us to the last competency, which is *act.* The learning process is an active one. You cannot succeed and/or learn if you do not *act.* Ask for help from the Academic Success Center. Call I.T. if there are issues with your Blackboard account. You should think of this course as an activity in finding your voice, through advocating for yourself and your academic goals.

### Course Resources

#### Course Website(s)

* Blackboard <http://learn.valenciacollege.edu>
* Valencia College’s East Campus Academic Success Center Website (Writing Center Information and more) <http://valenciacollege.edu/east/AcademicSuccessCenter.cfm>

#### Required Course Text(s)

* *The Norton Introduction to Literature (shorter 11th edition)* Ed. Kelly J. Mays

#### Important Campus Information

#### Communications Center (the Writing Center) 4-120 (407) 582-2795

#### Library building 4-second floor (407) 582-2459

#### Testing Center 4-123 (407) 582-2704

**Course Supplies**

* A Memory Stick/Thumb Drive for backing up assignments (also suggested by Valencia’s library).
* A Notebook/Binder with pockets (for writing portfolio organization), loose leaf paper or a notebook, #2 Pencils, Erasers, and Blue or Black Pens for in-class work and notes.
* Mini stapler and index cards
* A college level dictionary (apps are okay)
* Valencia ID and print card for on campus printing

### Grading Scheme

**Essays (1-2) and poetry project 50%**

**Research Paper and final exam presentation of research (Essay 4) 30%**

**In-class writing (individual) and group work 10%**

**Participation (includes attendance) 10%**

### MS Word and Internet Access

You must have access to Microsoft Word and the Internet for turning in assignments and communication with your professor and classmates (via Blackboard and Atlas email). If you do not have a computer at home, please plan in advance to use one of the labs on campus. Also, please be aware of the free MS Word software in your Atlas email, via your MS 365, which can be accessed from any computer through the Internet. However, if you need access to this software sooner, see a lab assistant in the Student Computer Center, located in the Academic Success Center in Bldg 4, first floor. See the link above for more information on the Academic Success Center. Assignments can only be turned in to Blackboard in .docx format, so please make arrangements in advance to complete your work in MS Word.

### Class Policies

**ATTENDANCE:** Students are permitted four absences without penalty; after that, absences are considered excessive and a basis for withdrawal or grade reduction. Subsequent absences (i.e. more than four) will require written documentation of a medical emergency or ongoing medical condition for the instructor to excuse.” Attendance will be taken at the beginning of every class period as it will factor into your final grade.

**FINAL EXAM FORMAT AND POLICIES:** The final exam for this course is required. Failure to show up for the scheduled final exam (listed below on the course schedule) will result in an F for the course per Valencia policy.

**TARDINESS/LEAVING EARLY:** Unless arrangements are made in advance with the instructor and/or the student can produce an official document (doctor’s note, police accident report, jury summons, military orders) excusing his/her lateness, being 10 or more minutes late to class will constitute a tardy. Likewise, leaving class 10 or more minutes before class concludes will also be counted toward your tardy count. Every three tardies constitutes an absence.

#### LATE ASSIGNMENTS: 10% (or one grade level) will be taken off every day after the due date. If you have a dire circumstance, such as hospitalization, I am happy to work with you. Please email me if this is the case. Most assignments are due at the beginning of class and will be considered late thereafter (unless the instructor indicates otherwise).

**MAKE-UP POLICY:** If you miss an in-class assignment, which you can make up, you must make arrangements with me to make-up that assignment upon your return to class. Failure to make arrangements will result in a **zero.** Finding out what you missed is ultimately your responsibility. Though we can discuss a different timeline under dire circumstances, late in-class assignments are due—either in class or within office hours—within a week of the absence.

**TESTS AND QUIZZES**: Pop quizzes, if given, **cannot be made up.**

**STUDENT CONDUCT: All students have a responsibility for behaving appropriately in an academic setting. To that end, the following rules should be followed while in class:** Treat the professor and fellow students with respect. Do not interrupt when the professor is speaking and allow the professor to dismiss class. Because discussion is a part of this course, one needs to be respectful and understanding of different viewpoints and ideals among his/her classmates. Furthermore, all students will be aware and active listeners in class and make an effort to participate in all class activities, especially discussions. It is in only truly listening to another that we learn.

**ELECTRONICS POLICY:** All cell phones should be set to silent or vibrate for Valencia Alert. Don’t know about Valencia Alert? Confused about how to sign up? Ask me. During certain class activities, I do allow use of smart phones, tablets, and laptops. I will announce that you may use these devices the class before and/or during class. Excessive cell phone use or abuse of this elective policy will result in dismissal by the instructor for the day and a tardy. During exams, all electronic devices should be placed out of sight. Failure to comply with this rule will be considered cheating and will result in a zero on the assignment. Furthermore, the professor finds it extremely distracting if you’re texting while she is lecturing, so please be respectful of our time together, look up, and engage with your learning community.

**BLACKBOARD:** Though this is a face-to-face class, I urge you to check the Blackboard site for this course multiple times a week. Blackboard is how I will communicate with you, both by announcements or email, how to turn in your homework, how to access course materials, and your grades. You can always check your current grade in the course by going to the “Weighted Total” area in Blackboard.

### University Policies

**NO-SHOW PROCEDURE:** Students who have not attended any classes by the following dates must be withdrawn by the instructor.

**Full Term**: Jan 21-30

Therefore, the drop/refund deadline is **Jan 20th 2015**

**WITHDRAWAL PROCEDURE:**

Valencia has a withdrawal policy (effective Session 1-97/98) that may affect cost of classes. Through **March 27, 2015,** students will be able to drop/withdraw from any class **without attempt penalty and receive a refund and a “W” grade**. After that date, if students withdraw, it will count as an attempt which will affect the cost of repeat classes. The Florida Legislature passed a bill which states that for the third attempt of a college-level class, the cost will be the same as out of state tuition. The Withdrawal Deadline is **March 27th 2015.** Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the withdrawal deadline of **March 27, 2015** will receive a grade of “W.” A student is not permitted to withdraw after the withdrawal deadline. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F.” Students on financial aid should consult an advisor or counselor before withdrawing from a course as there may be financial implications.

A faculty member, however, **will withdraw** a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of “W”. Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of “F.” If you do not intend to complete the course, you must withdraw yourself prior to the withdrawal date. Review the complete policy at <http://valenciacollege.edu/generalcounsel/policydetail.cfm?RecordID=75>.

### Collaboration/Plagiarism Rules

Policy: 6Hx28:8-11

Authority: 1001.64, F.S.

Law: 1001.64, F.S.

Responsible Party: Vice President, Student Affairs

Policy Effective Date: 12/11/2007

Policy Statement:

A. All forms of academic dishonesty are prohibited at Valencia College. Academic dishonesty includes, but is not limited to, acts or attempted acts of plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.

B. All work submitted by students is expected to be the result of the students' individual thoughts, research, and self-expression. Whenever a student uses ideas, wording, or organization from another source, the source shall be appropriately acknowledged.

C. Students shall take special notice that the assignment of course grades is the responsibility of the students' individual professor.

**STUDENT ASSISTANCE PROGRAM**: Valencia College strives to ensure all our students have a rewarding and successful college experience.  To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

**DISABILITY SERVICES:** Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. Here’s the East Campus OSD information:

Bldg. 5, Rm. 216/Ph: 407-582-2229/Fax: 407-582-8908/TTY: 407-582-1222

Here’s the OSD website: <http://valenciacollege.edu/osd/>

**I am committed to your success. Always email me regarding any issue of which I can be of assistance.**

**IMPORTANT LINKS:**

Links to the College Catalog, Policy Manual, and the Student Handbook:

College Catalog -

[http://www.valenciacollege.edu/catalog/ (includes a full description of all VC policies)](http://www.valenciacollege.edu/catalog/%20%28includes%20a%20full%20description%20of%20all%20VC%20policies%29%20)

Policy Manual - <http://www.valenciacollege.edu/generalcounsel/>

Student Handbook - <http://valenciacollege.edu/studentdev/CampusInformationServices.cfm>

**IMPORTANT DATES:**

**Full Term:** Classes begin: Jan 12th. Classes end April 24th. Final Exams occur April 27th-May 3rd 2015

**College Closed (Credit Classes Do Not Meet): Jan 19th, Feb 13th, and March 9th-15th.**

See College calendar for important dates and final exam schedule at  [http://valenciacollege.edu/calendar](http://www.valenciacollege.edu/calendar)

More specific guidelines for assignments will be given during classroom instruction and on Blackboard. At any time, the class schedule may require changes in the reading/assignment schedule. Of course, students will be notified of these changes.

**Grade Description**

|  |
| --- |
|  A+ 100  |
|  A 95-99  |
|  A- 90-94  |
|  B+ 85-89 |
|  B 84-81 |
|  B- 80 |
|  C+ 79-75 |
|  C 74-71 |
|  C- 70  |
|  D+ 69-66 |
|  D 65 |
|  D- 64-60 |
|  F 60 or below |

### Course Rubric

An “A” Paper:

* develops a purposeful and effective thesis
* carefully follows an overall organizational plan
* uses relevant details, including concrete examples that clearly support generalizations
* has paragraphs that carefully follow an organizational plan and are fully developed and tightly controlled
* uses a wide variety of sentence structures
* demonstrates distinctive diction and facility in the use of language
* uses appropriate and varied transitional words and phrases
* contains few, if any, errors in syntax, mechanics, and usage

A “B” Paper:

* develops a thesis but may occasionally lose sight of purpose and audience
* generally follows an organizational plan but occasionally deviates from it
* uses some relevant and specific details that adequately support generalizations
* has paragraphs that generally follow an organizational plan and are usually unified and developed
* uses varied sentence structures
* demonstrates appropriate if unspectacular diction
* employs some transitional devices
* contains some errors in syntax, mechanics, and usage that do not affect clarity

A “C” Paper:

* may state a thesis but shows little, if any, sense of purpose and audience
* vaguely and inconsistently follows an overall organizational plan
* uses a limited number of details that often do not support generalizations
* has paragraphs that may relate to the thesis but are often vague, undeveloped, or both
* employs unvaried, illogical, or poorly constructed sentence structures
* demonstrates simplistic dictation
* uses infrequent, mechanical, and erratic transitions
* contains numerous errors in syntax, mechanics, and usage that affect clarity

A “D” Paper:

* has an unclear, weak thesis with little sense of purpose or audience
* does not follow an organizational plan with any discernable consistency
* uses few details, relying instead on vague, inappropriate generalizations
* has undeveloped ineffective paragraphs
* employs illogical, poorly constructed sentences
* demonstrates diction that is simplistic and frequently not idiomatic
* uses rare, inappropriate transitions
* contains frequent errors in syntax, mechanics, and usage that impede communication

An “F” Paper:

* may have a topic, but contains no thesis or sense of purpose or audience
* wanders from subject to subject with no evidence of an organizational plan
* uses no concrete details and contains generalizations that do not support any conclusions
* has undeveloped, ineffective paragraphs with no evidence of unity or organization
* contains mostly illogical and poorly or incorrectly constructed sentences
* demonstrates completely simplistic and unidiomatic diction
* uses no transitional devices
* contains so many errors in syntax, mechanics, and usage that communication is completely impeded and confusion reigns

### Course Schedule

**Week One**

**M 1/12**

**Introduction: Welcome to ENC 1102**

In-class: Syllabus Overview and Course Introduction

Homework: Purchase Texts and Review Syllabus, Course Policies, and Blackboard (especially the “Welcome” tab)

**W 1/14: Introduction to Fairy Tales as Multicultural Narrative Foundations and Literary Elements of the Fairy Tale**

**Homework for 1/21**: in *Norton,* **Read***:* 29-31 and 160-164 (just review the box on 164) and “Girl” (170)

**Week Two: The Fairy Tale Rewrite: Discuss “Girl” and the role of the hero(ine)**

**M 1/19: CLASS CANCELLED: MLK DAY!**

**Homework: *Norton:* 180-187, 223-224,and “Lusus Naturae” (224)**

**W 1/21 Discuss** Discussion of Character, Monstrosity, and “Lusus”

**Homework: Read:** “St. Lucy’s Home for Girls Raised by Wolves” (229)

**Week Three: Character: Is there a “Monster Inside Us All?”**

**M 1/26 Discuss**

**Homework: Read:** “The Monster” (241) and “The Yellow Wallpaper” (478)

**W 1/28** Discussion of “The Monster” and “The Yellow Wallpaper”

**Homework: Review** *Paper 1 Assignment and* Read *Norton*: chapters 27-29 for week four

**Week Four: Writing the Literary Analysis: Paper One is Due This Week**

**M 2/2** Writer’s Workshop: Essay Structure and MLA

**Homework:** Revise and Edit Draft for Next Class

**W 2/4** Writer’s Workshop: Peer Review and Mini-Meeting with Instructor

**Homework:** Revise and Edit Final Draft. **Read:** *Norton: (419-422)* and “A Good Man is Hard to Find”(422) for next week

**Paper One Due on Blackboard on 2/6 at 11:55 p.m.**

**Week Five: Exploring Flannery O’Connor and The Setting of the South**

**M 2/9** Discussion of Biographical Context and “A Good Man is Hard to Find”

**Read:** *Norton:* “Passages” (458) and “Everything that Rises Must Converge” (447)

**W 2/11** Discussion of Primary Documents, Authors, and “Everything”

**Homework:** Read “Story of an Hour” (471)

**Week Six: Critical Contexts: Exploring Southern Women**

**M 2/16 Discuss** “Story of an Hour”

Homework: Read “A Rose for Emily” (514) and *Norton* (522-544)

**W 2/18 Discuss “A Rose for Emily” and critical discussions of “Emily” and Falkner**

**Homework:** review essay assignment, bring draft to class, and continue to review *Norton* chapters 30-31 as needed.

**Week Seven: Writing and Finding the Symbolism**

**M 2/23 Writer’s Workshop: In-class Peer Review: bring draft!**

 **Homework:** work on draft!

 **Read:** “The Rocking Horse Winner” (601)

**W 2/25** Discuss “The Rocking Horse Winner” (601)

**Homework:** Read: “The Birth-Mark” (290)

**Paper 2 Due 2/27 at 11:55 p.m.**

**M 3/2** Discuss “The Birth-Mark”

**Homework:** “Poetry” (703), “We Real Cool” (720) and “Because I could not stop for Death” (807)

**Week Eight: Poetry: An Introduction**

**M 3/4** Discuss “Poetry,” “We Real Cool,” and “Because I could not stop for Death”

**Homework: have a nice break, but be sure to read about the sonnet and some sonnets themselves (see below) before you return!**

**Spring Break is March 9th-15th**

**Homework: Homework:** *Norton: (intro to Sonnet 889-890),* “Upon the breeze…” (890), “My mistress’ eyes…” (891), and [“Women have loved before…] (896)

**Week Ten: Poetry: The Sonnet**

**M 3/16**

**Discuss** the Sonnet form, “Upon the breeze…,” “My mistress’ eyes…,” and [“Women have loved before…]

**W 3/18: Professor Smith is at a Literature Conference: instead of class on the 18th, complete a rough draft of a sonnet—using the online videos and the worksheets from class—and post it for classmate critique to discussion board. Be sure to post and respond per the instructions given as this is a graded discussion board.**

**Homework:** Revise rough draft of sonnet for in-class workshop

**Week Eleven: Diving Deeper into Writing Poetry**

**M 3/23**:

**Writer’s Workshop: Writing a Poem and Peer Review**

**Homework: Read** “[in Just-]” (1081), “Anecdote of a Jar” (1102), and “Diving into the Wreck” (820-822)

**W 3/25 Discuss** “[in Just-],” “Anecdote of a Jar,” and “Diving into the Wreck”

**Week Twelve: Discovering Constructive Criticism**

**M 3/30 Writer’s Workshop: Writing a Poem and Peer Review**

**Homework:** Review final paper assignment, choose a paper to revise with research, andin *Norton,* read 1906-1930.Work on sonnet.

**Revise and Submit sonnet by 4/1 at 11:55 p.m.**

**W 4/1** Literary Theory and Criticism Lecture and Discussion of Final Paper Assignment

**Homework:** choose an approach and topic to research and begin researching at home

**Week Thirteen: Becoming a Scholarly Researcher of Literature**

**M 4/6** Research Workshop (location: TBA)

**Homework:** To Research Workshops, bring required articles and be prepared for peer review.

**W 4/8** Research Workshop (location: TBA)

**Homework: Get Ahead on Midsummer Night’s Dream and read 1303-1308**

**Week Fourteen: Getting Feedback**

**M 4/13** Instructor Conferences on Final Paper and Peer Review

**W 4/15** Instructor Conferences and Introduction to Drama

**Week Fifteen: Drama: What Dreams May Come:** *A Midsummer Night’s Dream*(1309-1362)

**4/20 Midsummer Night’s Dream: Day One: Discussion of Acts 1-3 (through page 1345)**

**4/22 Midsummer Night’s Dream Day Two: Discussion of Acts 3-5**

The instructor reserves the right to change this course schedule if needed. Of course, notice will be given in class and via Blackboard.

The Final Paper is due **(in paper copy and online)** at the beginning of the final exam period for your section. Failure to come to final and submit a hard copy and Blackboard essay will result in an F and non-completion for the course per Valencia policy.

**Final Exam Session: April 27, 2015 10:00 a.m. -12:30 p.m.**