

VALENCIA COMMUNITY COLLEGE, EAST
Freshman Composition I (ENC 1101)
Spring 2013
3 Credits

Instructor: Dominique Ferguson

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Appointment Statement: I am available to meet with you by appointment only.

Class Meeting Time and Location:

- ENC 1101-26559, 2:30 P.M. – 3:45 P.M., bldg. 2-118/Monday and Wednesday

Required Textbook:

From Idea to Essay: A Rhetoric, Reader, and Handbook, Jo Ray McCuen-Metherell and Anthony C. Winkler .13th ed. ISBN 13: 978-0-495-91212-5

PREREQUISITES:

Score of 83 on writing component of CPT or equivalent score on other state-approved entry test or grade of C in ENC 0012 or ENS 1441. Also score of 81 on reading component of CPT or equivalent score on other state-approved entry test or passing grade in REA 0002C.

COURSE INFORMATION

Learning Outcomes:

- ❖ Through the practice in expository writing, the student will be able to construct and organize his/her ideas logically, using effective language, correct grammar and mechanics, and, when necessary, document sources in MLA format.

Course Description:

- ❖ ENC 1101 involves the development of essay form, including the research paper and instruction and practice in expository writing. Emphasis is on clarity of central and support ideas, adequate development, logical organization, coherence, appropriate citing of primary and/or secondary sources, and grammatical and mechanical accuracy. A grade of “C” is required to satisfy Gordon Rule and general education requirements.

To earn a grade of “C” or better on your essays, they must meet all of the following criteria for effective writing:

- Achieves its specific purpose, as required by the writing genre
- Considers and adapts to its intended audience
- Develops logical and adequately supported arguments through the use of specific evidence
- Carefully constructs and organizes ideas, paragraphs, and sentences
- Effectively uses language, including correct grammar and mechanics
- Integrates, cites and documents sources in MLA format

VALENCIA COLLEGE STUDENT CORE COMPETENCIES:

- ❖ Valencia professors have defined interrelated competencies (Think, Value, Communicate, Act) that prepare students to succeed in life. These competencies are outlined in the College Catalog and the Student Handbook. In this course, through classroom discussions, collaborative work, assigned readings, and written assignments, you will have the opportunity to develop or further enhance these competencies.

CLAST STUDENT COMPETENCIES:

- ❖ Read with both literal and critical comprehension
- ❖ Write compositions suitable to a specific purpose and audience using Standard American English

For Freshman Composition I, these are the major topics and major learning outcomes:

MAJOR TOPICS/ CONCEPTS/ SKILLS

- Writing as a Process
- Structure and Elements of an Essay
- Research and Documentation
- Critical Reading
- Grammar Usage and Application

MAJOR LEARNING OUTCOMES

- Students will compose essays in several rhetorical modes.
- Students will use conventions of standard American English.
- Students will demonstrate competence in research and documentation.

GRADED ASSIGNMENTS

Essays: In this class, you will be assigned a total of five essays, which include the research paper and the final essay exam. The first three essays and the final exam essay are worth 100 points each, for a total of 400 points toward the final grade. The research paper is worth 250 points toward the final grade. Each essay will be scored using the six-trait scale: Ideas, Organization, Voice, Word Choice, Sentence Fluency, Conventions. A detailed explanation of the six-trait scale will be provided to you.

Journals: Since writing is an integral part of this course, I want you to have plenty of opportunities to engage in writing, in and out of class. There are seven journals assigned, but only five journals count toward your final grade. Journals are worth 30 points each, for a total of 150 points toward the final grade. These journals will mostly be writings based on prompts in your textbook. They should be typed in 12-font Times New Roman, approximately 500 words in length, and headed with your name, course #, instructor name, and date.

Participation: Participation is about being an active participant in the learning process. In this class we will engage in a host of activities, like debates, games, pre-writing exercises and group work, which will help strengthen you as writers. Participation is worth 200 points toward the final grade.

“POP” Grammar Quizzes: Grammar and good writing are an inseparable pair. In class, we will cover basic grammatical concepts and you will be quizzed on what you have learned. Quizzes are worth 10 points each, for a total of 40 points toward the final grade. There will be no more than four pop quizzes.

Workshops: During workshops, students will display their writing drafts, discuss their trouble areas, and receive feedback from their instructor and peers. There will be two workshops and each is worth 25 points each, for a total of 50 points toward the final grade. This is an enriching opportunity and, if taken seriously, can greatly improve your writing abilities.

Note to Students: Whether it is stated in the syllabus or not, it is expected that you begin your essay drafts and continue working on them until they are due. Writing is a process and even professional writers must start early so as to give themselves time for editing and revising. College-level essays are not meant to be written the night before. Also, it is strongly advised that you visit the Communications Center often for help with your writing.

FINAL GRADE

Points, not percentages, will determine your final grade. There are several opportunities for extra credit, but I advise you not to lean on extra credit to help you pass this class. I trust that you can and will be successful in this course if you properly commit yourself.

1000 - 900 = A

899 - 800 = B

799 - 700 = C

699 - 600 = D

599 - 000 = F

COURSE POLICIES

Attendance:

- ❖ You are required to attend all regularly scheduled classes barring personal illness or emergency. After the second absence, I will begin deducting points which will determine your attendance grade.
- ❖ At the fifth absence, you will be withdrawn from this course and subject to automatic failure.
- ❖ Those absentee problems beyond a student's control will be reviewed on an individual basis.
- ❖ I begin class on time. You cannot make up assignments because of tardiness.

Late Papers: No Such Thing!

- ❖ Papers must be submitted to me during class.
- ❖ Do not email papers to me without prior permission.

MAKE-UP WORK:

- ❖ Unless you have received PRIOR permission from me, you will not be allowed to make up any of the assignments.

ACADEMIC HONESTY

- You must do your own work; there are no exceptions. Plagiarism is against the policies of Valencia Community College and violates the basic moral principles of our society. Those who plagiarize or cheat in any way risk dismissal from this class and expulsion from the college. Questions about how to quote or refer to someone else's ideas in a composition should be directed to the instructor before the composition is completed and submitted for a grade.
- See Chap 18 in your textbook for information about correct documentation.

DISCUSSING STUDENT PROGRESS

- If you have questions about your grade on a particular assignment, please make an appointment at a mutually convenient time. I will discuss your grade in the classroom neither before, during, nor after class. You must read my comments, try to understand your errors, and be able to discuss your concerns calmly, politely, and rationally.

VALENCIA COLLEGE POLICIES:

Students, you can locate a complete listing of the College's policies and procedures in the college catalog, policy manual, and student handbook.

College catalog: <http://valenciacollege.edu/catalog>
Policy manual: <http://valenciacollege.edu/generalcounsel>
Student handbook: <http://valenciacollege.edu/studentdev/CampusInformationServices.cfm>

No Show Policy:

The no-show policy occurs from January 16 to January 25, and during this time, an instructor can withdraw a student who has never attended the class prior to this period.

Withdrawal Policy:

***March 22, 2013 is the Withdrawal Deadline to receive a 'W'**

Per Valencia Policy 4-07 (Academic Progress, Course Attendance and Grades, and Withdrawals), a student who withdraws from class before the established deadline for a particular term will receive a grade of "W."

A student is not permitted to withdraw after the withdrawal deadline.

A faculty member MAY withdraw a student up to the beginning of the final exam period for violation of the class attendance policy. A student who is withdrawn by faculty for violation of the class attendance policy will receive a grade of "W."

Any student who withdraws or is withdrawn from a class during a third or subsequent attempt in the same course will be assigned a grade of "F." For a complete policy and procedure overview on Valencia Policy 4-07 please go to: <http://valenciacc.edu/generalcounsel/policydetail.cfm?RecordID=75>.

Students with Disabilities:

Students with disabilities who qualify for academic accommodations must provide notification from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor during the first week of class.

The OSD determines accommodations based on appropriate documentation of disabilities.

The East Campus Office is located in Building 5, Room 218.

Paper Return Policy:

- I will return graded essays within a week after I collect them or before the next written assignment is due. Please do not ask me whether they are graded since I will return them as soon as I have finished grading them.

CLASSROOM DECORUM

- Please turn off or put your cellular phone in vibrator mode, so not to disrupt the class.
- If you are late, do not interrupt the class but wait until either the professor invites you to enter or until you are certain no one is talking. If someone is speaking, do not walk in front of the speaker and take the first available seat.

TUTORING and ASSISTANCE

Communications Center:

Valencia provides tutoring services in bldg. 4-120. Writing tutors provide writing support for all disciplines. Assistance in writing papers from brainstorming to formatting to final edits is available. The East campus Communications Center is a student-centered learning support environment and is dedicated to helping Valencia students develop the necessary skills to achieve academic excellence. No appointment necessary, so check them out today!

Consult these sites for help with MLA documentation:

Purdue Online Writing Lab: <http://owl.english.purdue.edu/owl/resource/747/12/>
Citationmachine.com

Buddy System:

You should exchange email addresses/telephone numbers with at least two students in the class in case you miss a class and need information.

Announcements

Office for Students with Disabilities Disclaimer: Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities.

Student Assistance Program Information: Valencia College strives to ensure that all students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home, or work. Bay Care Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and are available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

GENERAL COURSE OUTLINE*: SPRING 2013

Jan. 7	<ul style="list-style-type: none"> • Read/Review Syllabus • Writing Diagnostic • Grammar HW: Read Ch. 1, Helpful Site Review
Jan. 9	<ul style="list-style-type: none"> • Chapter 1 Discussion • Five-Paragraph Essay Presentation • Grammar HW: Read Ch. 2, Journal
Jan. 14	<ul style="list-style-type: none"> • Chapter 2 Discussion • Grammar • Group Activity • Thesis Statement Presentation HW: Read Ch. 11, Grammar Games, Topic & Thesis Assignment
Jan. 16	<ul style="list-style-type: none"> • Essay Workshop Information • Chapter 11 Discussion • Comparison/Contrast Essay HW: Begin Essay #1 Draft
Jan. 21	NO CLASS HW: Continue working on Essay Draft
Jan. 23	<ul style="list-style-type: none"> • MLA • Plagiarism • Citing Sources HW: Source Summary
Jan. 28	ESSAY WORKSHOP HW: Essay#1 due next class, read Ch. 4
Jan. 30	<ul style="list-style-type: none"> • Essay #1 due • Grammar • Chapter 4 Discussion • Thesis Statement Activity HW: Journal, read Ch. 8
Feb. 4	<ul style="list-style-type: none"> • Descriptive Free write • Chapter 8 discussion • Textbook Activity HW: Journal, Email me topic & thesis statement for Descriptive Essay (Essay #2)
Feb. 6	LIBRARY DAY HW: Grammar Games, Email me topic & thesis statement for Descriptive Essay (Essay #2)
Feb. 11	<ul style="list-style-type: none"> • Descriptive Free write • Grammar • Textbook Activity HW: Begin Essay #2 Draft
Feb. 13	<ul style="list-style-type: none"> • Grammar • Grammar Games (In-class) HW: Source Summary
Feb. 18	<ul style="list-style-type: none"> • Descriptive Essay Sample • Grammar HW: Essay #2 due next class, Journal

Feb. 20	<ul style="list-style-type: none"> • Essay #2 due • Presentation: The Research Paper • Grammar • Textbook Activity HW: Read Ch. 17
Feb. 25	LIBRARY DAY HW: Source Summary, read Ch. 17
Feb. 27	<ul style="list-style-type: none"> • Chapter 7 discussion • Pre-Write Exercise HW: Journal, work on Narrative essay during break
Mar. 4	SPRING BREAK
Mar. 6	SPRING BREAK
Mar. 11	<ul style="list-style-type: none"> • Grammar • Narrative Structure & P.O.V HW: Continue working on Narrative Essay and researching info for research paper
Mar. 13	<ul style="list-style-type: none"> • Narrative Structure & P.O.V • Group Activity HW: Narrative Essay (Essay #3) due next class
Mar. 18	<ul style="list-style-type: none"> • Essay #3 due • Grammar • Research Paper Stuff HW: Read Ch. 15
Mar. 20	<ul style="list-style-type: none"> • Presentation: Argumentation • Ch. 15 discussion HW: Journal
Mar. 25	<ul style="list-style-type: none"> • Presentation: Anatomy of an Argument • Mini-Debate HW: Research Paper Thesis & Outline due next class
Mar. 27	<ul style="list-style-type: none"> • Thesis & Outline due • Argumentation Activity • Grammar HW: read Ch. 5
Apr. 1	<ul style="list-style-type: none"> • Grammar • Group Activity HW: read Ch. 5
Apr. 3	<ul style="list-style-type: none"> • Ch. 5 discussion • ESSAY WORKSHOP HW: Journal
Apr. 8	CONFERENCES/LIBRARY DAY
Apr. 10	<ul style="list-style-type: none"> • Poetry Recitations • Grammar • Argumentation & Persuasion discussion
Apr. 15	<ul style="list-style-type: none"> • Research Paper due • Grammar
Apr. 17	FINAL ESSAY EXAM

*This General Course Outline is subject to change.

See College calendar for important dates and final exam schedule at <http://valenciacollege.edu/calendar>