

# VALENCIA COLLEGE

**ENC 1101 10132**

**Freshman Comp I**

**Fall 2023 Credit Courses**

## Professor Information

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Beth Monnig

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**Phone:** (407) 582-1313

**Office Location:** Online Course

**Student Engagement Hours:** I am available via email every day and aim to respond to questions within 24 hours. As this is an online class, I do not have formal office hours. Instead, you can schedule a one-on-one meeting with me by appointment. Email me which day and what time you'd like to meet and your preferred method of contact--phone, Zoom, or Skype-- and I will schedule this with you.

## Course Information

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**Credit Hours:** 3

**Course Prerequisites:** ENC0027, EAP1640C, EAP1620C

**Class Meeting Times:** ONLINE

**Course Description:** FRESHMAN COMPOSITION I Prerequisites: Score of 103 on writing component of PERT or equivalent score on other state-approved entry test or minimum grade of C in ENC 0027 or minimum grade of C EAP 1640C, and a score of 106 on reading component of PERT or equivalent score on other state-approved entry test or minimum grade of C EAP 1620C. Development of essay form, including documented essay; instruction and practice in expository writing. Emphasis on clarity of central and support ideas, adequate development, logical organization, coherence, appropriate citing of primary and/or secondary sources, and grammatical and mechanical accuracy. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C is required if ENC 1101 is used to satisfy Gordon Rule and General Education Requirements.

## Course Outcomes

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Apply a multi-stage composing and revising process to produce essays. Apply conventions aligned to varied writing situations. Demonstrate information literacy. Synthesize information for a specific rhetorical aim. Document source material in accordance with at least one recognized documentation style. Apply active reading strategies.

## Required Materials

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**In lieu of assigning a costly textbook, you will access readings using Open Education Resources (OER) using the Valencia Writer LibGuide.**

## Assessments

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Assessments in this course include online quizzes, discussion board posts through Canvas, informal and formal writing assignments and essays, as well as a final creative project at the end of the course.

## Attendance

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You are expected to attend all class meetings of all courses for which you are registered. Regular attendance and regular class participation are significant factors that promote success in college. For online courses, attendance is determined by consistently logging in and accessing the course content and completing courses in accordance with the course schedule.

In the event of absence from a classroom course or the inability to participate in an online or mixed-mode course, you should contact your professor as soon as possible to indicate the reason and to inquire whether make-up work is possible. Make-up work is offered solely at the discretion of your professor.

## Academic Honesty

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All forms of academic dishonesty are prohibited at Valencia College. Academic dishonesty includes, but is not limited to, acts or attempted acts of plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.

If a faculty member concludes a student in their class has violated this policy, the faculty member can choose to assign academic penalties that include, without limitation, one or more of the following: loss of credit for the assessment (assignment, examination, project, paper, etc.); a reduction in the course final grade; a grade of "F" as the final grade in the course. The faculty member may also refer the violation for action in accordance with Policy 6Hx28:8-03, Student Code of Conduct.

This course uses plagiarism detection software to support the above policy. The definition of plagiarism is the practice of taking someone else's work or ideas and passing them off as one's own.

Academic dishonesty in a learning environment could involve:

- Having a tutor or friend complete a portion of your assignments
- Having a reviewer make extensive revisions to an assignment
- Copying work submitted by another student
- Using information from online information services without proper citation (Proper documentation consists of quotation marks around three or more of someone else's words followed by a proper citation. No quotation marks are necessary if you put someone else's ideas in your own words; however, you must follow the paraphrase with a proper citation.)
- Using a paper, you have/had written for another class to fulfill an assignment in this class unless you have permission of both instructors
- Sharing or receiving answers on tests before the test has been completed
- Using AI Technologies without documentation, see below.

*AI Technologies:*

All work submitted in this course must be your own. Contributions from anyone or anything else- including AI sources, must be properly quoted and cited every time they are used. Failure to do so constitutes an academic integrity violation, and I will follow the institution's policy to the letter in those instances.

Minimum, first offense: A zero on the assignment is typical; some points may be given if the copied material is minimal/citing was attempted, but the student will still earn no higher than an F on the paper.

Second offense: A meeting with the professor and/or dean will be required; the paper earns a zero.

Three or more offenses: The student will fail the class and talk with the dean and/or dean of students.

## **Student Code of Conduct**

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Valencia is dedicated not only to the advancement of knowledge and learning but also to the development of responsible personal and social conduct. As a registered student, you assume the responsibility for conducting yourself in a manner that contributes positively to Valencia's learning community and does not impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college as described in the [Student Code of Conduct](#).

## **Disclaimer Statement**

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Changes to this syllabus, schedule, and/or policy may be made at any time during the course per instructor discretion. These changes will be reasonable and made in the best interest of student learning. Students will be notified of any changes either in class, through Announcements, and/or via the Canvas Inbox conversations tool. Students with any concerns about any changes should discuss it with the instructor as soon as possible.