

VALENCIA COLLEGE

Design 1, Art 1201C /2201C UCF/116905, Fall 2021



INSTRUCTOR INFORMATION

Ms. Jamieson Thomas, BS, MFA

Office Location: Downtown Campus, Communications & Media Building, Room 307
Monday/Wednesday 1:45 –2:30 pm

Phone: 407-595-1135

Email: jthomas233@valenciacollege.edu

Website: www.jamiesonthomas.com

FrontDoor: [Instructor Page on Atlas](#)

<https://net5.valenciacollege.edu/Frontdoor/editor/default.cfm?errorCode=11&CFID=17235071&CFTOKEN=67b6a806d0766efe-53BF1918-0BE2-D146-581354A2FE832B59>

Fax: 407-677-0675

Office Hours: Online by appointment, Tuesday and Thursday 10:00 am-5:00 via Zoom, Skype or Facetime or scheduled in person in the classroom Tuesday/Thursday 1:00 – 2:30 pm

Teaching styles and instructional methods used: CANVAS, Powerpoint, Millanote, Flipgrid, Instagram

Faculty/Student Communication

Check your email at least once daily. I will make every effort to reply to you within 24 hours, but feel free to reach out by text if you need an immediate answer. Document technical issues (copy emails, save screen shots, etc.).

“Valencia College is committed to providing each student a quality educational experience. Faculty members have set exacting standards of instruction for themselves and for you. If you have a problem in a class, your first step is to talk to your instructor. If you are still dissatisfied, you may talk with the academic dean of the division for your class. We will work together to resolve any issues that arise.”

COURSE INFORMATION

Contact days and hours/week (lecture/lab)

Class Location: Downtown Campus, Communications & Media Building, Room 307 and Online

Modality: Mixed Mode: Face to Face and Online

Term: August 23 – Dec 6, 2021

Credit Hours: Hours: 3 credit hours upon passing

Prerequisite(s): None

Course Description Introduction to studio art through analytical use of elements and principles of two-dimensional design and color.

Course Learning Outcomes:

Major Topics/ Concepts/ Skills/ Issues

- Media and Materials
- Analytical use of elements in two-dimensional design
- Color Theory

Major Learning Outcomes with Evidence, Core Competencies and Indicators

The student will have a basic knowledge of tools, standard guidelines, and methodologies used in the design process.

Corresponding Evidence of Learning

- Recognize the use of illustration boards, sketchbooks, and tracing papers(supports)and identify their characteristics.
- Identify and use to advantage x-acto knives and blades.
- Identify and use drawing tools such as pencils, erasers, paper stumps and pen and ink for appropriate techniques.
- Identify and use painting materials such as acrylic paints, round and flat brushes, masking tapes, and palettes.

Valencia College Core Competencies

“The faculty of Valencia College has identified four core competencies that define the learning outcomes for a successful Valencia graduate. These competencies are at the heart of the Valencia experience and provide the context for learning and assessment at Valencia College. You will be given opportunities to develop and practice these competencies in this class. The four competencies are:

- **Think** - think clearly, and creatively, analyze, synthesize, integrate and evaluate in the many domains of human inquiry
- **Value** - make reasoned judgments and responsible commitments
- **Communicate** - communicate with different audiences using varied means
- **Act** - act purposefully, effectively and responsibly.”

Core Competency: Think

Indicators	Assessments
<ul style="list-style-type: none"> • Think - employ the facts, formulas, procedures of the discipline 	<ul style="list-style-type: none"> • Performance or Demonstration • Project

The student will be able to analyze and use elements in two-dimensional design.

Corresponding Evidence of Learning

- Recognize and develop several projects demonstrating elements of 2-D design.
- Understand the terminology used in 2-D design to critique each other's projects in a written and oral format.
- Understand the terminology used in 2-D design to complete a written mid-term exam and final exam.

Core Competency: Act

Indicators	Assessments
<ul style="list-style-type: none"> • Act - apply disciplinary knowledge, skills, and values to educational and career goals 	<ul style="list-style-type: none"> • Locally developed multiple choice exam • Oral examination • Performance or Demonstration • Project

Core Competency: Think

Indicators	Assessments
<ul style="list-style-type: none"> • Think - employ the facts, formulas, procedures of the discipline 	<ul style="list-style-type: none"> • Locally developed multiple choice exam • Oral examination • Performance or Demonstration • Project

The student will understand the various concepts and terminology of color theory and be able to apply them appropriately.

Corresponding Evidence of Learning

- Recognize a 12- step color wheel.
- Recognize the primary, secondary, and tertiary colors on the color wheel.

- Construct a project using monochromatic, analogous, complementary, and triadic color schemes.
- Understand the terminology of a hue, tint, and shade.

Core Competency: Act

Indicators	Assessments
<ul style="list-style-type: none"> • Act - apply disciplinary knowledge, skills, and values to educational and career goals 	<ul style="list-style-type: none"> • Locally developed multiple choice exam • Oral examination • Performance or Demonstration • Project

Core Competency: Think

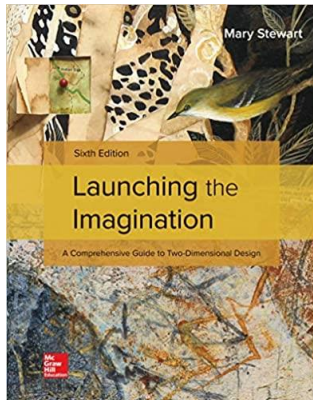
Indicators	Assessments
<ul style="list-style-type: none"> • Think - employ the facts, formulas, procedures of the discipline 	

Course Objectives:

This class is the study of two-dimensional organization. Through a series of visual problems, students will research and incorporate the fundamental design elements (line, shape, texture, space, motion, value, color) and principles (unity, focal point, scale, balance, rhythm). As students' progress they will develop a vocabulary, both visual and verbal, with which to address the design process. Emphasis will be placed on expanding problem-solving abilities, overcoming creative blocks, and promoting original and relevant solutions to the design problems presented in this class. Students will work using various black and white media, as well as color. In addition to "studio" time in the classroom, there will be several slide presentations, formal and impromptu critiques, some quizzes, and visits to local art exhibitions.

Required, Recommended, Supplemental and Optional Instructional Materials:

Launching the Imagination, fifth edition (digital or print) ISBN: 0077773438, Mary Stewart



Supplies:

- Sketchbook (8 1/2" x 11") preferably a mixed media type sketchbook. We will be doing some light watercolor painting. I like to use -Canson XL Mix Media
- Drawing Pencils including 2H, HB, 2B, 4B, 6B, 8B. Faber-Castell is a good brand
- Pencil Sharpener- any kind will do
- Eraser
- Watercolor- Prang or any watercolor that has your basic primary red, blue, and yellow in it.
- Watercolor Brushes and a container to put water in. Brush size 3, 8, 10 are good sizes.
- Small Plastic Palette, to mix colors on.
- Pocket Color Wheel or larger color wheel
- Total of (3) Illustration Boards 11 x 14 inches
- Ruler preferably metal with a cork back
- Scissors
- X-acto knife
- Old magazines, or you can print images off the internet. This is for collage.
- Mod Podge Gloss 4 oz is all you need.
- Ink Pen, preferably an art ink pen, Micron or Faber Castel size 005 or a 01. If you cannot find those. A plain ink pen black color will work too

Helpful but not required:

- Access to excellent quality photocopy machine (Computer printer is not a good substitute)
- Magazines with interesting large scale photos w/ textures (travel, animals, food)
- Instant black and white camera, digital camera
- Prints of photos
- Portfolio (paper, cardboard or plastic)
- Optional media choices will be available with each project.

Where to Shop

- **ARTSYSTEMS** on 436 between Aloma and Horatio in Winter Park - student discount w/ school ID 407-679-4700
- **SAM FLAX** on Colonial, downtown - student discount w/ school ID 407-898-9785
- **UtrechtArtSupply** / www.utrecht.com / (800)223-9132
- **Blick Art Supply** / www.blick.com / (800)426-6740
- **VCC Bookstore – West and East Campus**
- **Michaels, Hobby Lobby, and Amazon are other options**

Course Fees:

Upon registering for the course, you were assessed a fee which pays for supplies that the class will use in bulk or as a group. Drawing boards and easels will be provided in class, though you may want to purchase one for out of class assignments. Personal materials listed in the supply list must be purchased by the student.

Refund of Fees

The drop refund deadline for this course is August 30, 2021.

STUDENT SUCCESS INFORMATION

Computer/Equipment Requirements:

You will need a computer for this course. Choose a browser, Firefox, Google Chrome, or Safari. Students must use a computer with reliable internet access because excuses or failure to complete assessments due to computer error will not be accepted. If you do not have reliable access, you can arrange for a loaned computer or you can use the computers in labs or the library.

Technology Access/Skills: You will need some basic computer skills. If you need some help. Click here for learning centers.

<https://valenciacollege.edu/students/learning-support/west/>.

You will need to be able to read and respond to emails. Understand Software application skills including Word, Office 365, and Power Point. You are going to want to be able to copy and paste, save files in different formats, know how to attach a file, and understand file management.

Online Support Services

Valencia West Campus and Downtown TECHNICAL HELP AVAILABLE 24/7

Phone Help: ^{[[SEP]]} 407-582-5600 ^{[[SEP]]}

Online Help: onlinehelp@valenciacollege.edu

Format and Method of Instruction

You will explore varied design and creative thinking structures. Each two-week unit builds momentum through a series of design exercises, culminating in a developed project, developed collaboratively with mandatory group critiques. This group discussion helps students develop vocabulary by discussing and evaluating the art they have produced, judging its success in terms of the project's goals. For the critique, projects must be in a state of completion unless otherwise noted by the instructor. The critique will provide you with valuable feedback that may give you reasons to change or modify your project.

Homework

Homework will be assigned on a regular basis to reinforce the concepts and techniques from the projects, but also to help you prepare for the projects. Homework turned in by the end of class will be accepted that day. For each class meeting that homework is late, the final homework grade will be taken down one letter grade. After the next class meeting, that homework assignment will no longer be accepted for a grade. **Reminder:** This is a studio class. Class time is divided between presentations, studio work (working on projects in class), critiques and field trips. You can expect to spend **3-6 hours** doing homework or projects each week, in addition to studio/class time. Your participation in these activities is mandatory for your successful completion of this course.

Due Dates / Late Work

Your projects and assignments are due on the announced due date. Work submitted late will receive a reduced grade, one less letter grade per day. After one day late, the assignment will not be accepted. Late Portfolios and final projects will not be accepted. If these assignments are late, you will receive a failing grade for that assignment.

Attendance and Tardiness Policy

Class attendance is required beginning with the initial class meeting. If you do not attend the first class, and do not submit the required assignment, you will be designated a "no show" by the professor. Students who are not actively participating in a class and/or do not submit the first assignment by the scheduled due date will be withdrawn as a "no show," you will be financially responsible for the class and a final grade of "WN" will appear on your transcript for the course.

As of Spring 2017, **students in all courses must complete one assignment during the first week of class or withdraw from the course. This policy applies to all course modalities: F2F, Hybrid and Online.**

In a studio course, attendance is critical. Roll will be taken faithfully, with absences, tardiness and early ^[SEP]departures noted. Three late arrivals or early departures will be treated as an absence (please note ^[SEP]missing over 15 minutes of class will be considered an absence). With proper documentation, a postponed due date may be considered. **Three absences will lower your Studio Practice/Attendance grade.**

More than three absences often will result in a possible failing grade due to missing content and demonstrations presented only in class.

By registering for the course, you commit yourself to that time (and homework time) without distraction. This is called **studio practice** and is a learned skill you will acquire this semester. Time management is essential for your success in this class. Planning your studio time and time management models will be addressed through the pacing of this class.

There may be alternative meeting sites some class days. You are required to attend these trips. These events will be announced later this semester, but soon enough for you to plan to attend. Typically, these are visits to art openings, museums, lectures or artists' studios.

I understand that extenuating circumstances can occur, making it difficult to attend all classes, Exceptions can be made on a case-by-case basis at your discretion, and that you will require appropriate documentation.

Grades

Final grades will be based on four categories: *In-class projects, Homework, Effort/Attendance* and *Final Project*. The following chart defines the percentages that comprise your grade:

Projects (50% of final grade)

Homework Assignments (25% of grade)

- Written summaries to readings / quizzes
- Quizzes – design elements and principles
- Project Critiques – (participation required – project grade lowered when not present for critique)
- Continue and finish project work begun in class
- Journal and blog assignments (See Canvas for postings)
- Maintain sketchbook of relevant studies *Sketchbooks serve as a personal investigation of individual working styles and can be used in a variety of ways, which may include preparatory and homework sketches, journal entries,*

inspirational scrapbook and class notes, short written responses referring to critiques and studio process

- Artist research and reference^{[[SEP]]} • Attend class field trips, art museum visit and lecture reviews

You can expect to spend 3-6 hours a week in addition to studio/class time on assignments

- **Gestalt concepts** Movement, Rhythm, Balance (black and white collages and drawings)
- **Point, Line, Plane** Line, Shape, Balance Simplification of form - (ink drawings)
- **Pattern** Structure and Unit Form^{[[SEP]]}- Assembled paper
- **Dreamscape** Space, Value, Texture, Emphasis – (collage and drawing media)^{[[SEP]]}
- **Theme and Variation** -mixed media drawings
- **Color Theory**^{[[SEP]]}- Painting Exercises and Visual Effects - Subjective, Expressive Color series

Each “Project” assignment will be a three-class assignment requiring 5-10 hours to complete. See the course calendar for details and due dates. All projects are due at the mid-term and final review. See calendar for due dates.

Effort/Studio Practice/ Improvement (10%) Attendance

- **Final Project** (15% of final grade)
- **Goal – To learn and to implement professional studio habits**
- **Attendance / Punctuality is expected/**

Missing 1 class 90-100 pts.^{[[SEP]]} 2 classes 80-90 pts.^{[[SEP]]} 3 classes 70-80 pts.^{[[SEP]]} 4 classes – 60 pts. or more - Withdrawal from the course

- **Studio habits** –^{[[SEP]]} Care and clean-up of studio space
- **General preparedness** –^{[[SEP]]}Supplies and text on hand for class activities

Development of technical skills, visual literacy, and aesthetic vocabulary

- **Participation in and preparedness** for- class discussions, critiques, and group work. Canvas indicates how often you engage with the course modules and this information will be used in determining your final grade.

Goal – To explore personally *relevant themes*, to make *appropriate media* and *design strategies* to visually communicate your idea.

• **Art Criticism** – Final paper (based on gallery /museum visit) 3 C’s - concise, coherent, compelling

• **Book Design or Poster Design** – Cohesive Visual Statement (mixed media with transfers)

ASSESSMENT Your individual progression throughout the semester will be noted during class and with project reviews. Projects must demonstrate an understanding and application of concepts covered in class. Grading standards and rubrics are based upon “concepts mastered” and the following criteria:

Quality Standards:

- **Originality:** Apparent research and novelty of solution regarding requirements
- **Ambition:** Amount of time and energy devoted to project, risk-taking
- **Artanship:** Technical proficiency with materials, presentation quality
- **Risk-taking:** Experimentation, thinking outside-the-box, playing with materials

Other Criteria:

- Resolved work: message is clear and work is complete
- Timeline of project: Each step is followed and submitted on time
- Demonstrate unit concepts: visually and verbally

Grading Scale	Grading Standards
A = 90-100%	Ambitious, effort and originality
B = 80-89%	B = 80-89% Surpassing the basic requirements
C = 70-79%	C = 70-79% Meeting the basic requirements
D = 60-69%	D = 60-69% Meeting some of the requirements

F = 0-59%	F = 0-59% Failure to meet the requirements
Work not submitted receives 0%	

Extra Credit/Make-up Policies and Procedures

Work can be re-submitted or made up if missed, at the discretion of and with permission from the professor. A re-submission can earn a higher score. Makeup work will be considered on a case-by-case basis and will be graded according to the student's specific situation. No more than three Make-Up Assignments will be allowed in a semester without incurring deductions in the assignment grade. Extra Credit may be earned by submitting six additional drawings in your sketchbook for a maximum of 100 total points or by resubmitting work. Re-submitted work will be graded based on the original specifications in the rubric.

Weekly/daily schedules: *The course calendar is subject to change according to the pace and needs of the students. ^[L]~~[SEP]~~ Note that the Modules in Canvas are clear with due dates. Plan so you have time to do your work.*

Weekly Schedule Design 1 Fall 2021

ART 1300c/ART 2300c

Prof. Jamieson Thomas BS, MFA

www.jamiesonthomas.com

jamiesonthomas233@valenciacollege.edu

There will be weekly textbook readings, discussions, sketchbook assignments, and a total of 6 projects required (some will be done in class and others will be homework assignments) We will have a presentation and work on projects in every class. You can expect to spend 3-6 hours a week in addition to studio/class time on assignments.

Week	Lesson	Reading Assignment	Assignments
1	<i>Introduction</i> Course Intro How everything works Helpful Links Supply List	pp. 3-13	Discussion: Design Inspiration Introduction, Needs Assignment 1: Mark Making Assignment 2: Pointillism
2	Introduction to: Design Elements Point Line	pp. 14 – 21	Discussion: Point Line Plane Assignment 2: Stippling Project 1: Begin Texture Rubbing Exercise
3	Shape Texture	pp. 22 – 31	Project 1: Complete Texture Rubbing Project Assignment 3: Gestalt (Part 1-2 of assignment) Visual Journal: Introduction
4	Value Volume	pp. 32 - 37	Project 2: Gestalt (Part 3 of assignment) Assignment 4: Labyrinth Sketches Visual Journal: Entry
5	Unity Variety	pp. 65 - 74	Assignment 5: Labyrinth Line Drawing

			<p>Assignment 6: Unity, Variety, Similarity Exercise</p> <p>Visual Journal: Entry</p>
6	Balance	pp. 75 – 80	<p>Project 3: Final Labyrinth Project</p> <p>Assignment 7: Drawing Contrast Exercise</p> <p>Assignment 8: Value Scales and Drawings</p> <p>Discussion: Charles Richie Website</p> <p>Visual Journal: Entry</p>
7	Proportion Scale	None	<p>Project: Paper Sculpture Drawing</p> <p>Assignment 9: Abstracting and Composition</p> <p>Assignment 10: Composition</p> <p>Discussion; Introduction to Dreamscape Project</p> <p>Visual Journal: Weekly Entry</p> <p>Discussion: Response to Dreamscape Preliminary Drawings</p>

			Discussion: Dreamscape Initial Critique
8	Rhythm Pattern	pp. 81 – 83	Assignment 11: Spatial Exercises/ Dreamscape Assignment 12: Dreamscape Prelim. Drawing Discussion: Illusion of Space & Motion Visual Journal: Weekly Entry
9	Emphasis Rhythm Pattern	pp. 84 – 85	Discussion: Dreamscape Critique Response to Preliminary Drawing Discussion: Dreamscape Initial Critique Visual Journal: Weekly Entry
10	Emphasis	pp. 86 – 90	Project 4: Dreamscape Final Project Additional Reading: Review Online Readings on Color Discussion: Color Harmony Research Visual Journal: Weekly Entry

11	Color Watercolor Technique Gouache	pp. 38 – 47	Assignment 13: Complementary Colors Assignment 14: Color Exercises Visual Journal: Weekly Entry
12	Color	pp. 48 - 54	Project 5: Color Theory Painting Discussion: Project 5 Painting Discussion Discussion: Visual Journal: Personal Color Wheel
13	Print Techniques	pp. 55 – 64	Assignment 15: Collagraph Prints & Mixed Media Visual Journal: Weekly Entry
14 Thanksgiving NO CLASS ON WEDNESDAY	Design Process Composition		Assignment 16: Zine Brainstorming Assignment 17: Zine Sketches Visual Journal: Weekly Entry
15			Project 6: Zine Final Project
16			Portfolio and Journal Review

Final Exam/Critique:

We will have online discussions and a critique in class at the end of the semester. I will be commenting on all your assignments on canvas so you will have a record of the work you have done. Participation is required. The class will post their portfolio of a video presentation online for everyone to comment. Although not required, I am available for a one-on-one portfolio and journal review, on Monday, December 6 from 2:30-5:15 pm.

Academic Honesty

Each student is required to follow Valencia policy regarding academic honesty. All work submitted by students is expected to be the result of the student's individual thoughts, research, and self-expression, and created in this class. Only original artwork created for and during the tenure of this course will be accepted. Do not submit artwork from other courses. Unless the assignment specifically states, 'group project,' students must submit work that fairly and accurately reflects their level of accomplishment. Any work that is not a product of the student's individual efforts is considered dishonest. A student will receive a failing assignment grade for a **plagiarized** assignment. This policy also applies to artwork that infringes copyright of visual content. This includes plagiarism and copyright infringement – meaning that the words, images, and context are original rather than copied from another source. Appropriation is a term used to describe the practice of borrowing imagery for a new work of art. In this class we will review and assess varied examples of artists and designers who straddle the legal boundaries of copyright infringement. A student may fail or be withdrawn from this course for academic dishonesty.

The Merriam Webster Online Dictionary, <https://www.merriam-webster.com/dictionary/plagiarize>, defines plagiarism:

pla· gia· rize | \ 'plā-jə-, rīz also -jē-ə- \

plagiarized; plagiarizing

Definition of *plagiarize*

transitive verb

: to steal and pass off (the ideas or words of another) as one's own: use (another's production) without crediting the source

intransitive verb

: to commit literary theft: present as new and original an idea or product derived from an existing source

Cell Phones, Technology Etiquette

There are both advantages and disadvantages to having your cell phone in proximity during class. These are my personal preferences regarding privacy, intellectual property rights and creative thinking.

- No cell phones are allowed in drawing space, especially with live models.
- No video or audio recording of class or instruction will be allowed without prior consent of the professor.
- When in class, fully engage in right brain thinking – texting is a left-brain activity.
- **Open Studio Policy** ^[SEP]CMB (Communication and Media Building) 307 is a large studio space open to students on Fridays from 10 am – 3 pm.

New Valencia Policy

Phone use in class is not permitted. Phones must be put away (out of sight) and silenced. The first two violations of this policy will result in a warning. Upon the third violation, the student will be referred to the Dean of Students in violation of the [Student Code of Conduct](#). Failure to respect this policy will result in an immediate call to security, who will be asked to remove the student from class for obstructing the learning environment of other students.

Students with Disabilities

• Students who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first week of class. The Office for Students with Disabilities (West- SSB (Student Service Building) 102) determines accommodation based on appropriate documentation of disabilities.^[SEP] The goal at the OSD is to open doors, remove barriers and assist you in any way the can. The key to success is matching your needs to the services provided. Please contact this office to discuss your individual needs.

The link to Valencia's OSD website: <http://www.valenciacollege.edu/osd>

Extra Credit Policy

Extra Credit can be earned by submitting six additional drawings in your sketchbook for a total of 10 points or by resubmitting work. Re-submitted work will be graded based on the original specifications in the rubric.

Withdrawal Deadline and Policy

“A student who withdraws from class before the **withdrawal deadline of November 3, 2021, will receive a grade of “W.”** *The professor will not withdraw any student for any*

reason; it is the responsibility of the student to withdraw themselves before the withdrawal deadline and to be aware of the date of the withdrawal deadline.

A faculty member is permitted however, to withdraw a student from the faculty member's class up to the beginning of the final exam period, for violation of the faculty member's attendance policy, as published in the faculty member's syllabus. A student is not permitted to withdraw from this class after the withdrawal deadline; if you remain in the class after the withdrawal deadline, you can only receive a grade of A, B, C, D, F, or I. An "I" grade will only be assigned under extraordinary circumstances that occur near the end of the semester. If you receive an "I," the work missed must be made up during the following semester, at which time you will get an appropriate grade ranging from "A-F." Failure to make up the work during the following semester will result in a grade of F in the course. Any student who withdraws from this class during a third or subsequent attempt in this course will be assigned a grade of "F."

Students receiving financial aid should consult an advisor or counselor before withdrawing from a course as there may be financial implications to the student which he or she must know about to make an informed decision before withdrawing from a course. Some scholarships require students who withdraw or are withdrawn from a class to pay the college for the cost of the class. Other scholarship sponsors may also require repayment.

ADDITIONAL CLASSROOM INFORMATION

Security Statement

We want to reassure you that our security officers are here around the clock to ensure the safety and security of the campus community. It is important to remain alert and aware of your surroundings, especially during the early morning or evening hours. Remember that you can always call security for an escort if you feel uncomfortable walking alone on campus. White security phones can also be found in many of our buildings; simply pick up the phone and security will answer.

Finally, report any suspicious persons to West Campus Security at 407-582-1000, 407-582-1030 (after-hours number) or by using the yellow emergency call boxes located on light poles in the parking lots and along walkways.

Classroom Rules of Student Behavior

Please review the Student Code of Conduct in the current Valencia Student Handbook: <http://valenciacollege.edu/studentdev/CampusInformationServices/> Disciplinary action for operating outside the bounds of accepted conduct could include withdrawing a student from class or initiating a disciplinary warning, probation, suspension,

expulsion, or other appropriate and authorized actions. Any student who engages in any prohibited or unlawful acts that result in the disruption of a class will be asked to leave the class. Violation of any classroom or Valencia rules may lead to disciplinary actions, referral to the Department Dean and could lead to expulsion from Valencia.

Baycare Behavioral Health's Student Assistance Program

Valencia is committed to making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help that may assist them with psychological issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home, or work. Students have 24-hour unlimited access to the **Baycare Behavioral Health's confidential student assistance program** phone counseling services by calling **(800) 878-5470**. Three free confidential face-to-face counseling sessions are also available to students.

COVID GUIDELINES:

Throughout the COVID pandemic, Valencia College has been primarily focused on the health and well-being of its students and faculty and staff. This continues to be our priority as we return to more face-to-face classes, and college policy continues to be guided by science and the guidelines issued by the CDC (Centers for Disease Control) and our partners at Orlando Health. I urge all students who are able, to get vaccinated and encourage friends and family to do so. There have been increasing numbers of breakthrough cases due to The Delta Variant and I would rather err on the side of caution. I am vaccinated, but I will be wearing a mask to protect myself and you. Should you become ill with COVID, please inform me and your professors and coworkers both for your safety, the safety of our Valencia community. I will do what I can to assist you in successfully completing our coursework. Please inform our COVID liaison Tanya Mahan (COVIDillness@valenciacollege.edu) as well, so she can support you in this process. We are in this together! For more information, please consult: <https://valenciacollege.edu/about/coronavirus/>.

HB 233

As your professor, I am committed to giving you as many opportunities and resources to support your learning as possible. Therefore, you may find it beneficial to record class lectures to review later. Please keep in mind that you do not have your peers' permission to record them, and they have a right to privacy; your peers should not be in your recordings. You may not record class discussions, student presentations, labs, group work, or private conversations. These recordings are permitted for your own personal use; you should contact me to discuss sharing options. Note that while these

recordings are useful for review, we want you to attend class for your insights and questions; these recordings are not substitutes for class participation and attendance. Should you have any concerns or questions, please feel free to contact me through Atlas email or Canvas message.

HB 233 Statement

Students with Disabilities Information:

Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class; accommodations will not be applied retroactively. The Office for Students with Disabilities determines accommodation based on appropriate documentation of disabilities." West Campus SSB (Student Service Building), Rm. 102 Phone: 407-582-1523 Fax: 407-582-1326

OPTIONAL

College Catalog/Student Handbook/Policy Manual

A full description of all College policies can be found in the College Catalog at <http://valenciacollege.edu/catalog/>

The Student Handbook can be found at:

<http://valenciacollege.edu/studentdev/CampusInformationServices/>

The Policy Manual can be found at <http://www.valenciacollege.edu/generalcounsel/>

The college calendar can be found at <http://valenciacollege.edu/calendar/> for important dates.

Studio Requirements/Equipment/Safety Rules

No aerosol sprays may be used in the studio.

Please use extreme caution when working with exacto knives and wood cutting tools. Follow the proper techniques explained in class and on demos in canvas.

No turpentine or toxic cleaning solutions may be used in the class.

If any materials splash in your eyes, immediately flush with water and rinse with eye wash provided in the first aid kit.

There is a first aid kit at the back of the class that you can use if you are injured.

Disclaimer

The course outline and syllabus are subject to change as needed; changes will be announced in class and in an ATLAS email in a timely manner. Your continued participation in this course after the drop-add deadline period constitutes an agreement with and an acceptance of the conditions presented in this syllabus.

Weather Emergencies

Weather emergencies occur in Florida. You can find out about school closings by signing up to update your information for Valencia Alerts.

Online Support for Downtown Campus

Students attending Downtown courses may need to look for help in separate locations than students enrolled at other UCF (University of Central Florida) or Valencia campuses. Please look over these shared questions and answers at this link https://online.valenciacollege.edu/courses/53600/external_tools/32998

Study tips

LEARNING IS AN ACTION VERB!! Most students need to do more than just sit through lectures and reread their notes. **Spend 1-2-hour blocks of time EVERY DAY** actively writing or discussing concepts to make them a part of your memory. Use the words you learn often; they will sink in better.

While this is a studio class and most of your learning will be hands on, there are readings and demonstrations that you may take notes on.

Attend all classes and do not be tardy. The introduction to each lecture explains the purpose of the entire lecture. Students who follow this rule will not miss valuable information.

REWRITE YOUR NOTES soon after the lecture; if the instructor permits, **tape record** lectures and replay to refresh your memory when you rewrite your notes.

Create flash cards with questions you make up from the lecture and lab with answers on the back.

Use mnemonic devices and other games to remember concepts; go to Google images, YouTube and Khan Academy for additional pictures and videos to clarify concepts.

Make lists of confusing topics from your studying and ask questions.

Take advantage of the professor's office hours.

JOIN A STUDY GROUP and predict what questions the professor could ask on the test.

Get the telephone number of one or more students in the class in case you are absent from a class.