

EAP0320C

Fall 2014

Low Intermediate Reading for Non-Native Speakers of English

Professor: Kevin Colwell Office Phone: 407-582-5655 Office: 3-249
Office Hours: MW 2:30pm – 4:30pm; TR 1:00pm-3:00pm; F (via Atlas) 9:00am-12:00pm

Email address: kcolwell1@mail.valenciacollege.edu

A note about contact:

- Use the class name and time in the subject line when emailing me (e.g. EAP0320 TR10:00)
- Avoid unprofessional/informal constructions

Required Texts and Materials:

Reading Explorer 2 Student Book/Student CD-ROM Package
Oxford Bookworms Stage 3: The Call of the Wild

Prerequisite: Demonstration of required level of English proficiency or minimum grade of “C” in EAP 0281

Course Description: Students develop the ability to read text on familiar and basic academic topics with an emphasis on vocabulary. Competencies: 1) developing base-line English vocabulary, 2) locating key concepts, 3) reading and understanding, and 4) understanding and using information resources. Required lab work is a homework component of this course. A departmental final exam is required. Credit does not apply toward any associate degree. Minimum grade C required for successful completion.

Competencies: (1) Demonstrate comprehension of cross disciplinary reading materials (2) Demonstrate receptive and productive knowledge of academic vocabulary across disciplines (3) Apply thinking and problem solving/critical thinking strategies to cross disciplinary reading materials

Classroom Policies:

Active, alert participation is required for success in the course and will affect your success in this class. To increase the exposure to the target language, English should be spoken in the classroom at all times. Show respect for other students and the class by:

1. Staying in the classroom during the entire class (you will be marked absent if you leave)
2. Not talking while others are addressing the class
3. Avoiding activities unrelated to our class (music players, cell phones, work for other classes, private conversations, etc.)

Students may be asked to leave if they demonstrate disrespect for other students or the class. The student will be marked absent and may be required to meet with the instructor or dean before returning to class. Students may also be asked to leave if they are unprepared for the class (the student will be marked absent).

Attendance: At three (3) absences, a student will receive an excessive absence warning, stating that the student is subject to being withdrawn from the course. At four (4) absences, a student will be withdrawn from the course. (Remember: 3 for free and 4 out the door) **CAUTION:** A student will be withdrawn as a “no show” if that student misses the first two class meetings.

It is your responsibility to find out what you have missed if you are absent from class. Absence is not an excuse for being under-prepared.

Tardiness: It is important to be on time to class each day. Arriving late disrupts the classroom and wastes time. Students are considered late if they arrive after class begins. Two late arrivals equal one absence. If a student has any combination of absences and late arrivals that equals 4 absences in total, that student will be

withdrawn from the class. On quiz days, attendance will be taken by the quizzes. Quizzes will be given at the beginning of class, and if tardiness causes a student to miss the quiz, he/she will receive a zero.

Assignments: You are required to complete ALL assignments. Homework is not optional and affects your learning and course grade. All assignments are to be completed legibly, neatly, and completely or points may be deducted from any given assignment. Homework is due on the announced date at the beginning of class. Please label all assignments properly in the upper right-hand corner of the paper with your name, the course name (example: EAP 0320), and the assignment due date.

Tests and Quizzes: Students who notify the instructor in advance that they must be absent from a test or quiz may arrange with the instructor to take the test or quiz in the Testing Center (11-142) BEFORE the next class session. It is the student's responsibility to inform the instructor in advance in order to make these testing arrangements. Once a test or quiz has been returned to students, such test accommodations are no longer possible. Students who do not make prior arrangements will **NOT** have the opportunity to make up a test. Any missed test or quizzes will earn a zero.

Required Lab: Lab is required in all EAP courses. EAP 0320 requires the equivalent of one hour of lab per week. To earn full credit for the lab, you must complete all lab assignments. Any lab(s) not completed will earn a zero and may not be made up. The instructor will give further details about these assignments.

Late Work: No late work will be accepted. If you will be absent from class, you may turn in any assignments in the Communications Department (5-231). Ask someone there to put your work in my mailbox.

Atlas Policy: In order to assure that I am communicating with the actual student in my course (as well as assure that I am compliant with Florida law), I will only respond to emails from a student's Atlas account. I will delete emails from other sources.

Students with Special Needs: Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities (West Campus, SSB-102, ext. 1523).

Important Dates:

- 09/01/2014 – No classes
- 10/13/2014 – Midterm Exam
- 11/07/2014 – Withdrawal Deadline
- 11/26/2014 – No classes
- 12/08/2014 10:00a.m. – Final Exam

Plagiarism and Academic Dishonesty: Plagiarism, the act of copying someone else's work and putting your name on it, is a form of cheating. No outside sources are required for any of the work in this course. Any form of academic dishonesty will not be tolerated and will result in a grade of "F" for the course. All work must be original work performed solely by the student during the current semester.

Evaluation and Grading: The course grade is based on the following:

Quizzes	10%
Homework	20%
Exams	50%
<u>Lab Assignments</u>	<u>20%</u>
Total Possible Points	100%

NOTE: You must earn a grade of 70% or higher in all the course work in order to pass this course.

NOTE: By continuing in this course, you agree to be bound by the policies within this syllabus.

***Disclaimer: Changes in the syllabus may be made at any time during the term by announcement by the instructor. A revised syllabus may be issued at the discretion of the instructor.**