**VALENCIA COLLEGE**

**EAP1540C: High Intermediate Composition for Non-native Speakers of English**

**Summer 2020**

**CRN: 30885**

**Professor:** Kathryn Wells

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**Office:** Building 3, Room 251

**Zoom ID:** 247-660-3020

**Office Hours: T 11 am-12 pm, R 2-3 pm**

**Classroom:** N/A [online only]

**FrontDoor:** <http://frontdoor.valenciacollege.edu/?kwells20>

**Prerequisite**

Demonstration of required level of English proficiency or minimum grade of C in EAP 0440C.

**Course Description**

Students develop the ability to use writing-related technology and plan, write, revise, and edit sentences, paragraphs, and essays at the high-intermediate level. Required lab work is a homework component of this course. Minimum grade of C is required for successful completion.

**Core Competencies**

Think, Communicate, Value and Act are Valencia’s core competencies. As such, this course will focus on:

* **Think:** Students will engage in clear, critical, and creative analysis of readings. They will also be asked to evaluate and integrate personal opinions, source material, and logic in their writings.
* **Value:** Students will be asked to respect and value the opinions and viewpoints of others, and to contribute to conversation and reflection on various global, cultural, and individual ideals.
* **Communicate:** Students will effectively integrate the ideals listed above in written and spoken communication, while striving to expand understanding of topics through further reading and discussion with peers.
* **Act:** Students will be asked to participate in the learning process by taking personal responsibility for their behavior, attitudes, and activities. They will also contribute to their education by generating individual goals, participating in experiential activities, and suggesting topics for study.

**Course Requirements and Grades**

EAP 1540C is a 3 credit class. A minimum grade of “C” is required to pass this course. This grade can only be earned through completion of **all major assignments and exams.**

**Course Learning Outcomes**

Students will:

* Compose structured essays
* Use conventions of standard academic American English
* Demonstrate competence in critical reading skills
* Contribute to discussion and foster critical thinking through argument and debate

**Required Texts and Materials**

1. *Longman Academic Writing Series,* Level 4, Fifth Edition. Oshima and Hogue.
2. Online readings/handouts (provided by professor)
3. Reliable internet access
4. Microsoft Word [you may download a free copy of this through Valencia]

**Canvas**

Canvas will be the main place to all access course content. **All** important materials for the course will be posted to Canvas, as will all homework assignments and emergency announcements. Make sure you have access to this within in the first week! It is your responsibility to keep up with the class and follow the posted deadlines.

**Contacting the Professor**

Currently, the email listed at the top of the syllabus is the best email to use. Please keep in mind that I teach 3 classes besides yours – unless your name is Madonna, a first name is probably not enough detail to identify you. **Please include your full name and course in the email.**

On that note, emails are not texts or instant messages: use correct grammar and punctuation. Capitalize “I” when you are talking about yourself. “Wanna” and “gonna” are not, in fact, words. This is practice for talking to clients and colleagues in the real world. Use it to your advantage.

I will generally get back to you within 24 hours (sometimes sooner) with a response to your email.

You may also contact me through **Zoom** [id and hours for your class are posted at the top of the syllabus and are linked through the Canvas home page]. If you cannot meet during the office hours listed, feel free to email me and we can schedule an appointment outside of the set hours if necessary.

**Classroom Behavior**

* Be consistent about checking in to the course. I realize that many of you are working around kids, work schedules, other classes, etc. but I expect you to treat this class seriously. Pay attention to posted deadlines. Check frequently for new announcements and new assignment posts. **I will generally post new assignments on Mondays and Wednesdays for your class, and many assignments must be completed in a specific order.** Be sure to stay on top of things!
* This is a class that requires participation in discussions. In fact, **part of your grade** is based on whether or not you are contributing to the class’ understanding of a topic. To this end, I do not care what your particular opinion is, so long as you can defend your reasoning. Be bold. Think critically. Delve deep in terms of understanding. **Speak and be heard.**
* As a follow up to the last point, we are a class of individuals. As such, there are likely to be multiple opinions expressed throughout the semester that you may not personally agree with or understand. That’s okay. But you **will** respect the expression of those opinions. Maybe you don’t agree, but listening to a different point of view may give you further insights into your own arguments – and that has value as well. Use it to your advantage.

**Attendance Policy**

Due to the online nature of the course, student attendance will be based on participation and adherence to assignment deadlines. If you stop participating, I will assume you are not attending.

**Withdrawal Policy**

A student who withdraws from class before the withdrawal deadline will receive a grade of “W.” A faculty member is permitted to withdraw a student from the class up to the beginning of the final exam period for violation of the faculty member’s attendance policy as published in the syllabus. A student is not permitted to withdraw from this class after the withdrawal deadline; if you remain in the class after the deadline, you can only receive a grade of A, B, C, D, F, or I. An “I” grade will only be assigned due to extraordinary circumstances that occur at the end of a semester. If you receive an “I”, you will need to meet with me and sign an agreement stating that all incomplete work will be turned in by a specific deadline during the following semester. Failure to meet this deadline will result in an “F” for the course. If you choose to withdraw from the course before the deadline, then it is **your** responsibility to do so.

I will only withdraw a student due to academic dishonesty or failure to follow student codes of conduct. I do not monitor your personal rate of success – that is your job. Plan accordingly.

**Grading Scale** 90-100% **A** 80-89% **B** 70-79% **C** 60-69% **D** 0-59% **F**

**Assignments and Methods of Assessment**

**Essays – 45%**

**Assignments & Participation – 10%**

**Quizzes – 5%**

**My Writing Lab – 5%**

**Midterm – 10%**

**Final – 25%**

**All assignments and quizzes should be posted by the official due date. I will allow one [1] late essay per semester, excluding the midterm and final, as long as I am contacted by the student in advance. The student may have an extension of 48 hours, after which the essay will be graded as a zero.**

**Plagiarism**

**Plagiarism will not be tolerated.** The first instance of cheating or plagiarism will result in a failing grade for the assignment. The second instance will result in an “F” for the course. All work submitted must be totally original or properly cited. Do not read a website, change a few words, and assume it is acceptable. Part of this course is showing me you can think for yourself. Letting someone else think for you is not acceptable in this class.

Plagiarism is the use of someone else’s words, ideas, pictures, designs, and/or intellectual property without the correct documentation and punctuation. Likewise, all work submitted for this course must be new work, and cannot have been submitted for credit in any other course.

**Important Dates**

* Classes begin – **May 4**
* **Memorial Day – May 25** [We are online, so I will still be posting and responding to email]
* Midterm – **June 8-15**
* **Independence Day – July 3-4**
* Final Exam - **July 20-28**
* Summer semester - **July 28**

**\*\*\*Final Note:** This syllabus is subject to change as the course proceeds. I will announce any changes or submit an updated syllabus. Specific essay due dates will be announced in class. You will receive specific day-to-day assignments in class, along with weekly reminders of upcoming due dates.\*\*\*

**Additional Student Information**

**Academic Resources**

We want you to stay connected to the latest academic resources we have available for you during this transitional time.

**Online Tutoring Services:**In response to COVID-19, Valencia’s tutoring services have moved online and are now being offered for accounting & economics, computer programming, math, EAP and foreign languages, science, writing, and more!  To get started, visit [https://libguides.valenciacollege.edu/c.php?g=1014597&p=7348794](https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Flibguides.valenciacollege.edu%2Fc.php%3Fg%3D1014597%26p%3D7348794&data=02%7C01%7Ckwells20%40valenciacollege.edu%7C9540daf36da840b3547908d7edfbd5b9%7C0e8866953d1741a88544135b0a92a47c%7C1%7C0%7C637239538202865282&sdata=fODmfzsh%2BAA3FyhlSBJKJIdrlqzhpdI293jxcPf5hYw%3D&reserved=0" \o "" \t "_blank) and self-enroll in the tutoring courses in Canvas.  This is where you will access the links to live tutoring (via Zoom), as well as the schedule of tutors, times, services, and additional topics through Smarthinking.

**Quick Start Library Guide:**Use this handy guide to learn about and gain access to all the library resources from home or on-the-go.  Visit [http://libguides.valenciacollege.edu/quickstartlibraryguide](https://nam01.safelinks.protection.outlook.com/?url=http%3A%2F%2Flibguides.valenciacollege.edu%2Fquickstartlibraryguide&data=02%7C01%7Ckwells20%40valenciacollege.edu%7C9540daf36da840b3547908d7edfbd5b9%7C0e8866953d1741a88544135b0a92a47c%7C1%7C0%7C637239538202875274&sdata=WbuO2zmKl%2FjcYVzzRavprTkR%2FRuyhrRIeyMoOmsX7d4%3D&reserved=0" \o "" \t "_blank) to get started!

**Keep Learning:**Visit [https://valenciacollege.edu/students/online/keep-learning/](https://nam01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fvalenciacollege.edu%2Fstudents%2Fonline%2Fkeep-learning%2F&data=02%7C01%7Ckwells20%40valenciacollege.edu%7C9540daf36da840b3547908d7edfbd5b9%7C0e8866953d1741a88544135b0a92a47c%7C1%7C0%7C637239538202875274&sdata=pTSZdeHEWqbFuqDnUrTU%2BQhkNnmON8jZNXHDpQnVQPo%3D&reserved=0" \o "" \t "_blank) if you are still unable to find what you are looking for, please visit our Keep Learning webpage to get information on a wide range of resources and online learning tips.

**Health Assistance**

Valencia College is interested in making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling (800) 878-5470. Free face-to-face counseling is also available.

**Students with Disabilities**

Students with disabilities who qualify for academic accommodations must provide a Notification to Instructor (NTI) form from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class; accommodations will not be applied retroactively. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities. West Campus SSB, Rm 102, phone number 407-582-1523.

**Writing Center - [See specific information posted on the Writing Resources Link in our Canvas course]**

The West Campus Writing Center is an appointment-based resource located in Building 5, Rm 155 (Phone 407-582-5454). At the Writing Center, consultants help students at any point of the writing/learning process. The qualified staff will go over English language assignments with students from all disciplines and courses, college wide, helping with grammar assignments; pronunciation; understanding main ideas and other reading skills; organizing and developing a speech; constructing paragraphs, essays, or research papers; and scholarship essays, letters, and resumes. The Writing Center consultant will not edit or proofread the paper. The student should make attempts at revising and editing on his or her own before coming to the Writing Center.