**ENC 1102 21775**

**Freshman Composition II**

**Spring 2024**

**Professor:** Kat Wells

**Email:** kwells20@valenciacollege.edu

**Office Location:** West Campus, 3-251

**Office Hours:** By appointment: MW 9 – 10 am, 1 – 1:30 & 4 – 4:30 pm F2F

T 9 am – 12 pm, Zoom or F2F

 R 9 – 10 am, Zoom

F 10 am – 12 pm, Zoom

**Course Information**

**Credit Hours:** 3

**Course Pre-requisites:** ENC1101 or 1101H with minimum grade of C

**Class Meeting Times:** Mon Wed 10 – 11:15 am

**Class Location:** WC 005-214

**Course Description:** Prerequisite: ENC1101 or 1101H with minimum grade of C Application of skills learned in ENC 1101. Emphasis on style; use of library; reading and evaluating available sources; planning, writing, and documenting short research paper. Gordon Rule course in which the student is required to demonstrate college-level writing skills through multiple assignments. Minimum grade of C required if ENC 1102 is used to satisfy Gordon Rule and general education requirements.

**Course Learning Outcomes:** Apply a multi-stage research process to produce essays. Compose a written argument using evidence from varied sources. Apply conventions aligned to varied writing situations. Document source material in accordance with at least one recognized documentation style. Apply critical reading skills.

**Required Materials:** This course uses Open Education Resources/Zero cost course material. There are no required books to purchase for this course, or items will be provided to you in the class.

**Assessments:** Assessments in this course include weekly assignments, quizzes, & discussions, peer reviews, major writing assignments, and a group project.

Grading Breakdown:

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| **Assignments & Discussions** | 5 – 20 points each |
| **Quizzes & Peer Reviews** | 10 – 30 points each |
| **Research**  | 50 – 150 points each |
| **Major Writing Assignments** | 150 – 300 points each |
| **Group Project** | 150 points |

**Attendance:** You are expected to attend all class meetings of all courses for which you are registered. Regular attendance and regular class participation are significant factors that promote success in college.

In the event of an absence from class, students should make every effort to let the instructor know before the class meeting being missed. Face-to-face meetings will include discussions, group work, and in-class writings that may not be available for make-up. Letting the instructor know ahead of an absence allows for the opportunity to arrange an alternate, online assignment to make up those points. Make-up work is offered solely at the discretion of the professor.

In case of a prolonged absence due to a long-term illness, family emergency, etc., please communicate with the professor as soon as possible to determine whether a longer extension is appropriate and to determine your eligibility to continue in the course.

**Academic Honesty:** All forms of academic dishonesty are prohibited at Valencia College. Academic dishonesty includes, but is not limited to, acts or attempted acts of plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, facilitating academic dishonesty, and misuse of identification with intent to defraud or deceive.

If a faculty member concludes a student in their class has violated this policy, the faculty member can choose to assign academic penalties that include, without limitation, one or more of the following: loss of credit for the assessment (assignment, examination, project, paper, etc.); a reduction in the course final grade; a grade of “F” as the final grade in the course. The faculty member may also refer the violation for action in accordance with Policy 6Hx28:8-03, Student Code of Conduct.

Note on plagiarism: All work submitted by a student is expected to be the result of the student's individual thoughts, research, and self-expression. Whenever a student uses ideas, wording, or organization from another source, the source must be appropriately acknowledged. Likewise, all work in this course must be new work and cannot have been submitted for credit in any other course. If a student is caught submitting plagiarized work, a first offense will result in a zero score on the assignment, and a second offense will result in failure of the course.

Note on AI: AI writing tools [such as ChatGPT] are not permitted at any stage of the writing process unless specifically assigned by the instructor. Use of these tools – with the exception of Grammarly’s free version – will be considered academic dishonesty. The first instance will result in a zero score for the assignment, and a second offense will result in failure of the course.

**Student Code of Conduct:** Valencia is dedicated not only to the advancement of knowledge and learning but also to the development of responsible personal and social conduct. As a registered student, you assume the responsibility for conducting yourself in a manner that contributes positively to Valencia's learning community and does not impair, interfere with, or obstruct the orderly conduct, processes, and functions of the college as described in the [Student Code of Conduct.](https://valenciacollege.edu/about/general-counsel/policy/documents/volume8/8-03-student-code-of-conduct.pdf)

**Disclaimer Statement:** Changes to this syllabus, schedule, and/or policy may be made at any time during the course per instructor discretion. These changes will be reasonable and made in the best interest of student learning. Students will be notified of any changes either in class, through Announcements, and/or via the Canvas Inbox conversations tool. Students with any concerns about any changes should discuss it with the instructor as soon as possible.