

**“With great power comes great responsibility”** – Voltaire

ONLINE COURSE SYLLABUS

HUM 1020 – INTRODUCTION TO THE HUMANITIES

VALENCIA COLLEGE – FALL 2022

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**Instructor Information and Method of Contact:**

Professor Lauren Wilson

- Office: Online
- **Canvas Messages:**
  - **ALL students should direct their inquiries through Canvas messaging system** (*Inbox* is located on the far-left side toolbar of your Canvas site).
  - During Monday through Friday, I will respond to your email within 48 hours, and by no later than 8:00pm on Sunday over the weekends.
    - **If you don't receive a reply from me within a timely manner, assume your message was not delivered and send it again.**
- Email: [lwilson56@valenciacollege.edu](mailto:lwilson56@valenciacollege.edu)
  - **If you don't receive a reply from me in a timely manner, it's probably because I do not check this email for student messages.** I reserve this method for my emails from the college.
- ~~Atlas:~~ I do not check my Atlas account.

**Arts and Humanities Department Office, West campus**

- Office: 5 -130
- Dean Ana Caldero Figueroa
- **Emergency:** If you have an emergency that cannot be discussed via email, you can call or go to the office of the Department of the Arts and Humanities, and they will contact me through my personal phone.

**Course Description**

This course is a basic introduction to humanities. Focuses on central concepts, historical development and fundamental nature of philosophy, architecture, music, religion and art. Concepts from such disciplines integrated with contemporary American culture. Course content covers the period from the ancient Greek and Roman periods to the Modernism era.

**CULTURAL and HISTORICAL UNDERSTANDING:** Demonstrate understanding of the diverse traditions of the world, and an individual's place in it.

**ETHICAL RESPONSIBILITY:** Demonstrate awareness of personal responsibility in one's civic, social, and academic life.

**CRITICAL THINKING:** Effectively analyze, evaluate, synthesize, and apply information and ideas from diverse sources and disciplines.

## Course Information

- No. Credit Hours:3.0

## Major Topics and Learning Objectives

- Classical Greece and Rome
- Italian Renaissance
- Scientific Revolution
- Enlightenment and Romanticism
- Modernism and Globalism

## Basis of Evaluation

Based on participation and performance in this course, each student will have the opportunity to gain insight and better understanding on the individual and collective identities of ancient as well as, modern societies. Students will also be given opportunity to strengthen their analytical and critical thinking skills as well as, application of these skills through written expression, including making accurate observations of cultural and historical contexts in primary sources at the college level.

<b>90% - 100%</b>	<b>A</b>
<b>80% - 89%</b>	<b>B</b>
<b>70% - 79%</b>	<b>C</b>
<b>60% - 69%</b>	<b>D</b>
<b>Less than 60%</b>	<b>F</b>

<u>Course Grades</u>	<u>Total Percentage</u>
Test: Quizzes, Tests and Exams	55%
Assignments and Discussion Boards	45%

\*\*\*All final grades will be rounded to the nearest whole number, so a 89.6 will be rounded up to a 90 but a 89.4 will be a 89.

## Required Tools

1. **Computer and Internet Access** is required of each student.
  - **Chrome (and Firefox)** web browser is the most compatible with Canvas and Atlas. Chrome is available for free download on the web.
2. **Canvas** is where all communication of deadlines, retrieving course material and submitting course work is located. Student must sign into our course site frequently throughout the week. I am not responsible for information that is missed because you failed to check our Canvas course in a timely manner.
  - I will forward all course announcements to your Atlas email. You will need to refer to Canvas *Announcements* to view the full content and to open any attachments.

3. **Microsoft Office** (available for free download to Valencia College students through Atlas). All assignments will be submitted through Uni-check and submitted as a **Microsoft Word Document ONLY. I will NOT accept any other format!**
4. **Required Textbook** must be purchased by each student for successful completion of the course:

Fiero, Gloria K. *Landmarks in the Humanities*. 5<sup>th</sup> ed., McGraw-Hill  
Education, 2020.

**ISBN: 9781307563955**

5. **Course Calendar:** Available for you to print on Canvas. You are required to know all upcoming due dates within our semester.
6. **MLA 8<sup>th</sup> edition Format Style Guide** is available to you online within Canvas. You are required to access this guide and submit all work in this format with corresponding citations for your sources.
7. **Student Atlas Account:** Each student **MUST** have a current Atlas Account to access resources within the college's online Library Database for retrieving any assigned electronic texts or films online. Our Library has a wealth of information available to you free at cost, and I intend for us to take advantage of this valuable resource! It is also important that each student keeps up with their Atlas emails, so that they do not miss any important communication from the instructor. I am not permitted to communicate with you through any other email accounts, other than the ones distributed by Valencia College. I am not responsible for information that is missed because you failed to check your Atlas email frequently.

### **Feedback/Grading Comments**

The professor will give students ample feedback and suggestions for improvement on all assignments through individual grading comments on Canvas. **It is up to the student to review these grading comments and apply them within their future work.**

### **Academic Honesty and Student Code of Conduct**

#### **Academic Honesty**

- **Academic Honesty** will be taken seriously.
- **Plagiarism** is the use of someone else's words, ideas, pictures, design, and/or intellectual property *without* the correct documentation and punctuation. All work submitted for credit in this class must be the product of the individual student's own original thoughts supported and informed by appropriately documented and credited sources.
- **Plagiarism is morally indefensible**. Any assignment showing signs of plagiarism, either the:

1. deliberate cut-and-paste of online or print sources,
  2. the recycling of essays from previous classes,
  3. essays written on behalf of the student by family members or friends, or
  4. the result of inattention and incompetence **will be graded zero**. A second offense will result in an appointment with the dean of the Arts and Humanities Department.
- Plagiarism takes many forms: for example, turning in the *same essay* for *two different courses* is considered *self-plagiarism* and will result in a zero for the paper. You may legitimately wonder how anyone would ever know; this is one of the purposes of the plagiarism scan.
  - Students are advised to keep planning notes and outlines should the need for authentication arise.
  - If you are unsure as to what constitutes plagiarism on an essay, consult the Professor.

### Plagiarism Check

**All Assignments will be submitted for plagiarism analysis online.** Valencia College subscribes to this feature that allows students to upload their essays so that software can compare these essays to every available electronic resource in the world, looking for parts that match up with previously published sources.

- Before you upload your document, confirm that you have attached the right file as a **Microsoft Word file ONLY. I will not accept any other format submitted!** A discrepancy will raise a red flag and prevent me from grading your assignment.
- **Any assignment showing signs of plagiarism will be given an immediate zero. Second offenders will result in failure of the overall course. Make sure to cite your sources and give appropriate credit to others' thoughts and ideas.**

### MLA Style Citation

Within this class we will be learning the MLA Style Citation: how to properly cite your sources and correctly format a Works Cited page. Once we have covered this material within the first two weeks, you will be **REQUIRED** to provide a Works Cited page on every assignment. **Failure to abide by this policy will result an immediate zero or a failing grade on your assignment.**

### Student Code of Conduct

- Students must assume responsibility for knowing and abiding by the rules and articulated in the **Student Code of Conduct (6Hx28:10-03)**. The instructor reserves the right to refer students who engage in activities that are disruptive to

the online classroom learning environment to the Dean of Students for disciplinary action. Please be respectful to peers and instructors!!!

- In addition, Valencia College strives to provide a **Drug-free** learning environment. In compliance with the provisions of the Federal Drug-Free Schools and Communities Act of 1989, Valencia will take such steps as are necessary to implement the effectiveness of this act and to ensure a drug-free learning environment.

## Netiquette

**Netiquette (Discussion Boards, email, all online communications):** The term ‘netiquette’ refers to the awareness of the need for a certain code of behavior (etiquette) in electronic environments (the net) Net + Etiquette = netiquette.

In order to maintain a positive online environment for our class, we all need to follow the netiquette guidelines summarized below **all students are expected to:**

1. Show respect for the instructor and for other students in the class discussions & via email. This includes ADDRESSING YOUR CLASSMATES BY NAME IN EACH DISCUSSION REPLY.
2. Respect the privacy of other students
3. Express differences of opinion in a polite and rational way
4. Maintain an environment of constructive criticism when commenting on the work of other students (language that is negative, disrespectful or stereotyping WILL result in being withdrawn from the course).
5. Avoid bringing up irrelevant topics when involved in group discussions or other collaborative activities

The following list summarizes the kind of behavior that is not acceptable. Each item listed below is grounds for removal from the class. **Students should not:**

1. Show disrespect for the instructor or for other students in the online class
2. Send messages or comments that are threatening, harassing, or offensive
3. Use inappropriate or offensive language that is negative, disrespectful or stereotyping of ANY people, culture, ethnicity, gender, other students, faculty, or staff
4. Convey a hostile or confrontational tone when communicating or working collaboratively with other students

**\*\*If I feel that a student is violating or has violated any of the above guidelines, I will contact that student to discuss the situation in person. If you feel that a student is behaving inappropriately, please send me a private email message explaining the situation as soon as possible. If you are engaging in electronic environments as a member of this class then you are subject to the same expectations and rules of conduct any instructor, staff, or administrator might expect of you in a face-to-face environment. Additionally, whether or not you are entering an electronic environment as a member of the class, if you are doing so via a Blackboard or Atlas account, you are legally responsible to abide by Valencia’s policies and expectations.**

## Florida House Bill 233 Policy

Students may record video or audio of class lectures for their own personal educational use. A class lecture is defined as a planned presentation by a college faculty member or instructor, during a scheduled class, delivered for the purpose of transmitting knowledge or information that is reasonably related to the pedagogical objective of the course in which the student is enrolled. Recording class activities other than class lectures, including but not limited to class discussions, student presentations, labs, academic exercises involving student participation, and private conversations, is prohibited. Recordings may not include the image or voice of other students in the class, may not be used as a substitute for class participation and class attendance, and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the College's Student Code of Conduct.

## Attendance, Withdrawal Policy, Submitting Assignments and Make-up Policy

- **All students are required to complete assignments on time. All students MUST complete either the Week 1 Quiz or Introduction Post before the No Show Reporting Period in order to remain in the course.**
- Attendance will be taken weekly through dates of completed assignments.
- Students will be responsible for checking emails, Canvas Announcements, and Weekly Modules regularly.

## Withdrawal Policy

- **All students are required to complete either the Week 1 Quiz or Introduction Post before the No Show Reporting Period to remain in the course.** The Professor will report any students who do not by assigning a "W" as their Final Grade during the "No-Show" period.
  - **Week 1 Quiz & Discussion Board Due Date: Friday, August 26<sup>th</sup> at 11:59pm**
  - **The Professor will not administer any Withdrawals after this period;** the student must withdraw him/herself by the Withdrawal deadline. If a student knows he/she is not passing the course but fails to withdraw by the Withdrawal Deadline and decides to stop attending to class he/she should know the professor will NOT withdraw him/her from the course and the grade points that the student earned will be assigned, which may equal an F in the course.
  - **Withdrawal Deadline: October 28<sup>th</sup> at 11:59pm**

**Application Deadline to Apply for Graduation: September 9, 2022**

## Submitting Assignments

## Course Calendar

All projected due dates are available to you in the *Course Calendar* on Canvas. It is your responsibility to keep up with any changes made to the calendar throughout our semester.

### **Discussion Board/Assignments**

- Discussions will help to clarify any questions you have about weekly learning material as well as allow you to exchange ideas with your colleagues. Discussions are also an appropriate time for you to begin drafting your thoughts about your essay topic.
- You are always **REQUIRED** to be respectful to the professor and your peers.
- You **MUST** always include a list of citations or Works Cited Page for your sources. **FAILURE** to do so will result in a **ZERO**.

### **Quizzes and Final Exam**

- You are allowed three attempts for the weekly quizzes. Your last attempt will be taken as your grade. You must complete each quiz by its stated due date.
- You are only allowed one attempt for the Final Exam. **FAILURE to complete the Final Exam by the stated due date will result in a ZERO for your exam grade.**

### **Late Submissions**

Do not subject yourself to deadlines by waiting until last minute to complete your work!

There will be a consistent rhythm established throughout the semester for the release of new weekly modules and assignment due dates. All weekly modules will be available to students on Canvas ahead of time to allow students to complete their work by the stated due dates. **You will need to download the Course Calendar at the start of the semester to plan for each week's assignments and to successfully manage your time in this class.**

I do not accept late work without a valid excuse. All work must be received by the stated due date and time for it to be considered "on-time". If your work is not submitted by the stated due date and time, then it will be marked as "late."

### **Make-up Policy**

Makeups are in cases of an EMERGENCY ONLY and with a valid excuse!!!!

- A make-up may be offered with no penalty, at the Professor's discretion. For consideration of a make-up, you **MUST** send the professor a message through Canvas within **ONE-WEEK** of the original assignment due date. All assignments will expire after one-week of their original due date.

- Habitual lateness will not be tolerated. Students who continue to ask for make-ups will not be taken seriously, and their request will be declined.
- If you are unable to participate in the course for other reasons, e.g. illness, family emergency, etc., please communicate with me as soon as possible in order to create a plan to complete any missed assignments so that your learning can progress in your course. In the case of a prolonged online absence of one week or more, continuation in the course will be determined on a case-by-case basis through discussion between you and the professor. Documentation must be submitted upon request. Please forward all valid forms of documentation to the professor, within a reasonable time or you will not be allowed to make-up the work.
- **The FINAL EXAM MUST BE TAKEN BY FINAL EXAM DUE DATE, as stated in the Course Calendar!**
- **Final Exam Deadline: December 8<sup>th</sup> at 11:59pm**

### COVID Illness

**If you tested positive for COVID, please inform me immediately. I will report to Tanya Mahan, but please know you can report it yourself ([COVIDillness@valenciacollege.edu](mailto:COVIDillness@valenciacollege.edu)).** For more information, please consult: <https://valenciacollege.edu/about/coronavirus/>.

- If your class is online, we will have a conversation about how you might be able to complete classwork.
- You need to stay home until you are clear to return to campus.
- Incompletes will be offered ONLY if you are missing one partial assessment and the final exam.

### Office of Students with Disabilities

- Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first week of class. The Office for Students with Disabilities (West-SSB102) determines accommodations based on appropriate documentation of disabilities.
- The goal at the OSD is to open doors, remove barriers and assist you in any way the can. The key to success is matching your needs to the services provided. Please contact this office to discuss your individual needs.
- The link to Valencia's OSD website: <http://valenciacollege.edu/osd/>

**Disclaimer:** I reserve the right to make any changes to this document at any time during the semester. Any changes will be communicated to students by the professor through Canvas Announcements.

By remaining in this course after the Drop/ Refund deadline, you are agreeing that you have read and understand all the above policies, and that you will not expect the professor to make exceptions for you on these policies.



## Student Resources

**Distance Tutoring & Technology Support at Valencia:** You can easily access Valencia's free distance tutoring and tech support from a computer, laptop or mobile device.

Distance tutoring services are provided fully online via Zoom. Through this service, you will receive real-time assistance via a Valencia tutor. Online tutoring is offered: in mathematics, sciences, accounting & economics, computer programming, EAP and foreign languages, and writing.

Online Learning Technology Support services are also available. Students can receive assistance with navigating: Canvas, OneDrive, Zoom, YouTube, and Microsoft Office (Word, Excel, & PowerPoint). Support is also provided for video editing (via iMovie and MovieMaker) and converting documents from a Mac to PC. Tech support is available live (on-demand) via Zoom, by appointment, or via email. Students are encouraged to use the 24/7 Canvas Help located inside Canvas by clicking on the "Help" icon.

To get started using the Distance Tutoring and Learning Technology Support services, please visit **[www.valenciacollege.edu/tutoring](http://www.valenciacollege.edu/tutoring)**. Through this site, you can view the schedule of tutors/tech support assistants, find available times, learn more about the services, and access a collection of supplemental resources that are available 24/7.

### Hours of Operation:

Monday-Friday: 8 am – 10 pm

Saturday & Sunday: 9 am – 7 pm

## Learning Technology Support

Link to Valencia College Website Learning Technology Support:

<http://valenciacollege.edu/oit/learning-technology-services/student-resources/>

**Testing Center – West (This is only if you should need to visit the center. All Tests/ Quizzes/ Assignments will be administered online)**

- Location: Building 11 Room 142, Phone: 407-582-1323
- Please note!!! No tests are given out the last hour before closing—for example, if the Center closes at 9 p.m., the last test is given out at 8 p.m. Tests will be collected 5 minutes prior to closing.
- See main website for additional Testing Center information on policies and regulations - <http://valenciacollege.edu/learning-support/testing/>
- **Hours of Operation:**
  - Fall and Spring Terms **Monday through Thursday: 8:00 a.m. – 9 p.m., Friday: 8:00 a.m. – 5p.m., and Saturday: 9 a.m. – 2 p.m.**
  - Summer Full Term, Sessions A, & B **Regular Hours except for Fridays: 8:00 a.m. – 12:00 p.m.**

## Updates on Online Tutoring and the Virtual Writing Center

- Students can access tutoring by clicking on “Help” in Canvas. Here is a direct link to information on how to access online tutoring: <https://libguides.valenciacollege.edu/distancetutoring>.
- Because tutoring is no longer based on a physical campus, students will be working with tutors from all campuses rather than solely West campus. The culture of tutoring varies from campus to campus; thus, we must remember that tutoring styles and methods will vary.
- students interested in synchronous sessions should be advised to allow for extra time for online tutoring than you would for F2F tutoring.

**Campus Learning Centers and Smart Thinking (online tutoring):** <http://valenciacollege.edu/learning-support/browse-by-campus.cfm>

**Download Microsoft Word Office from Atlas:** <https://ptl5pd-prod.valenciacollege.edu/web/home-community>

**Laptops— Student Request Link:** [valenciacollege.edu/laptop](http://valenciacollege.edu/laptop)

**Lynx Bus System is now free for Valencia College Students with Lynx Sticker:**

[https://net1.valenciacollege.edu/lynx/?utm\\_source=SEARCH&utm\\_medium=GSA&utm\\_content=LYNX-Bus-Pass&utm\\_term=17COM004&utm\\_campaign=LYNX](https://net1.valenciacollege.edu/lynx/?utm_source=SEARCH&utm_medium=GSA&utm_content=LYNX-Bus-Pass&utm_term=17COM004&utm_campaign=LYNX)

### **Baycare Health’s Student Assistance Program**

- Valencia is committed to making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help that may assist them with psychological issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. Students have 24-hour unlimited access to the **Baycare Behavioral Health’s confidential student assistance program** phone counseling services by calling **(800) 878-5470**. Three free confidential face-to-face counseling sessions are also available to students.

### **C.A.R.E**

<https://valenciacollege.edu/students/advising-counseling/>

### **The CARES ACT**

<https://valenciacollege.edu/students/cares-act/index.php>

### **Campus Stores Locations/Customer Service**

- For the health & safety of the students and employees, all physical campus stores remain closed until further notice. All purchases can be made via the Online Campus Store <https://www.valenciabookstores.com>
- West Campus is also providing curbside pick-up for students.
- Campus Stores Customer Service Team:  
(407) 582-5310

[onlineorder@valenciacollege.edu](mailto:onlineorder@valenciacollege.edu)

**COVID GUIDELINES:**

Throughout the COVID pandemic, Valencia College has been primarily focused on the health and well-being of its students and faculty and staff. This continues to be our priority as we return to more face-to-face classes, and college policy continues to be guided by science and the guidelines issued by the CDC and our partners at Orlando Health. I urge all students who are able to do so to get vaccinated and encourage friends and family to do so as well.

Should you become ill with COVID, please inform me and your professors and coworkers both for your safety, the safety of our Valencia community. I will do what I can to assist you in completing successfully our coursework. Please inform our COVID liaison Tanya Mahan ([COVIDillness@valenciacollege.edu](mailto:COVIDillness@valenciacollege.edu)) as well, so she can support you in this process. We are in this together! For more information, please consult: <https://valenciacollege.edu/about/coronavirus/>.

**COVID-19 Reporting and Contact Tracing:** <https://valenciacollege.edu/about/coronavirus/illness-reporting-and-contact-tracing.php>